



THAXTED PARISH COUNCIL

Community Hall,
Recreation Ground,
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RECREATION GROUND BARDFIELD END GREEN CHARITY

MEETING MINUTES

Date: Thursday, 11th December 2025

Time: Following Full Council Meeting

Venue: The Community Hall, Newbiggen Street, Thaxted

CHARITY NUMBER: 301411

Registered: 08/05/1963

TRUSTEES PRESENT

- Cllr Victoria Knight (Vice-Chair)
- Cllr Terry Frostick
- Cllr Ray Williams
- Cllr Jenna Perkins
- Cllr Robert Silver
- Cllr Alexander Young
- Cllr Nicky Tisseyre
- Cllr Tom Breen
- Cllr Theresa Egan
- Cllr Antoinette Wattebot

ALSO PRESENT

- Dena Oxley (Clerk & RFO)

1. APOLOGIES FOR ABSENCE

RESOLVED to receive and accept apologies from Cllr Andrew Frater (Chairman).

2. DECLARATIONS OF INTEREST

No disclosable pecuniary interests or other interests were declared relating to items on the agenda.

3. PUBLIC REPRESENTATIONS

No members of the public wished to address the Trustees.

4. MINUTES

RESOLVED to approve the minutes of the Charity Committee Meeting held on 20th June 2024 as a true and accurate record.

5. FINANCES

Financial period: 01/01/2024 - 31/12/2024

a) **RESOLVED** to note the budget as presented.

b) **RESOLVED** to note the current Earmarked Reserves.

c) **RESOLVED** to note that the Clerk/RFO has been unable to secure a separate bank account for the charity due to its low funds. This item is therefore reported and included in the Parish Council's finances and item 9 on the AGAR which reads:

"For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit."

Therefore the Parish Council **MUST** answer this question with a NO.

d) **RESOLVED** to note the Annual Return to the Charity Commission.

6. SORP LEGISLATION AND ACCOUNTING METHOD

The Trustees considered the Statement of Recommended Practice (SORP) legislation and the accounting method the charity is using.

The accounting recommendations of SORP do not apply to charities preparing cash-based receipts and payments accounts. Charities preparing cash-based receipts and payments accounts must refer to the regulatory requirements of their jurisdiction(s) of registration regarding the format and content requirements for receipts and payments accounts and the trustees' annual report.

It was noted that the full Parish Council's accounts are receipts and payments.

RESOLVED to approve the use of receipts and payments accounting method and to confirm that the charity accounts shall be received via the annual report, as detailed in items 5b and 5d.

7. DATE AND TIME OF NEXT MEETING

The date of the next Charity Committee meeting will be confirmed.

Meeting closed at: 20:50

Signed: _____ Date: _____

Chair of the Recreation Ground Bardfield End Green Charity