



THAXTED PARISH COUNCIL

Community Information Centre
7, Town Street, Thaxted,
Dunmow, Essex, CM6 2LD
Tel: 01371 831952.

email: clerk@thaxted-pc.gov.uk.
web: www.thaxted-pc.gov.uk

Minutes of the Meeting of the Finance Committee of Thaxted Parish Council, held on the 9th of January 2025

Present Councillors: Williams (Chair), Cllr Frater (Vice Chair), Frostick, Tisseyre,

Officers: Dena Oxley (Clerk & RFO)

Members of Public: 2

1	APOLOGIES FOR ABSENCE None
2	DECLARATIONS OF INTEREST None
3	PUBLIC REPRESENTATIONS The members of the public wish to defer the fees and charges to another meeting. The figures in the agenda item mean that the club would be worse off and therefore impact the club financially. It is requested that a meeting to further discuss this be held between the club & Council Chair with chairs of Finance and Assets.
4	FEES & CHARGES <ol style="list-style-type: none">1. To consider the NEW fees set for the usage of the Pavilion for wider community hire2. To consider the NEW fees set for the Rangers' usage for both the Pavilion and the field3. To consider all existing fees and charges made by the Council. (see appendix) <p>Cllr Frater is proposing to defer items 1 & 2 pending a meeting with the Chair of Rangers, council Finance and Assets and return this item to the Next full Council meeting. Seconded by Cllr Williams, resolved to unanimously support this proposal.</p> <p>Resolved to set the undercroft area of the Guildhall at a flat rate of £26 on a Friday starting from the 1st Feb 2025.</p>
5	GRANTS To Note the Application of the following grant request made by the RFO <ol style="list-style-type: none">a. Community Pavilion and office space grant £33k <p>To consider the Grant applications received from:</p> <ol style="list-style-type: none">1. CAB <p>Resolved to grant the CAB a total of £300</p>
6	FINANCES <ol style="list-style-type: none">a) To note the Annual Full accounts for 2024/25 to date up to 31/11/2024b) To Note the current Balance of the Asset committee budget £15,570.22c) To Note the current Balance of the Open Spaces Committee budget £4879.23

7	<p>AUDIT</p> <p>To receive the internal Auditor's report and findings including recommendations Thanks is recorded to the Clerk and RFO for the success of the Audit.</p>
8	<p>BUDGET 2024-25</p> <p>a) To Approve the full budget for 2025-2026 recommending to full council. b) Resolved To unanimously Approve the Precept request form be made and sent as follows To Approve the RECOMMENDATION that the precept to be levied on parishioners in 2025-2026 is set at £152,482.00 This will result in a Band D property paying £101.05 per annum, an increase of £4.90 when compared to the 2025/2026 year.</p>
9	<p>BANK ACCOUNTs at the time of creating the agenda</p> <p>Current account balance £4598.29 Savings account Balance £ £249,661.21 Direct Savings Account Balance £205,349.32</p>
10	<p>EMR</p> <p>1. To note the current EMR balance sheet 2024/25 2. To approve the redistribution and closure of funds held in the following EMR's Guildhall – Transfer funds to Community buildings and create new EMR to represent this Proposed by Cllr Frostick that the funds are not renamed and they remain in the EMR Guildhall, seconded by Cllr Williams Resolved to keep the funds unchanged. 3. Resolved To approve the year-end EMR transfers as noted in the budget notes report.</p>
11	<p>POLICIES REVIEW & APPROVAL</p> <p>Resolved to APPROVE and recommend to the full council the adoption of the following policies: a) Travel & Expense policy for Parish Councillors and volunteers b) Allotment policy</p>
12	<p>REVIEW OF HS & HR SERVICES</p> <p>To NOTE HR & H&S services are to change from our current provider Stallard Kane to an alternative, there shall be no interruption to service the provisions of service during this handover.</p>
13	<p>BANK USERS AND AUTHORITY</p> <p>To NOTE the current signatory members of the Parish Council Bank Account Resolved To APPROVE Cllr Silver be amended to allow for payment authorisation</p>
14	<p>DATE AND TIME OF NEXT MEETING</p> <p>The Next meeting of the F&E Committee shall be TBA</p>