



THAXTED PARISH COUNCIL

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Minutes of the council meeting of **Thaxted Parish Council** held on **Tuesday 6th July 2023** at
7:30pm in Thaxted Guildhall

Present: Cllr Frater (Chair), Cllr Knight (Vice chair), Cllr Howells, Cllr Wattebot, Cllr Williams, Cllr Frostick, Cllr Weakley, Cllr Perkins & Cllr Young

District & County Councillor Foley: arrived at 20:25

Officer: Robert Silver (Assistant Clerk)

Public: Four present

1	Apologies for absence Cllr Egan (accepted), Cllr Herbert (accepted) & Cllr Wattebot (accepted)
2	Declarations of Interest Cllr Frostick registers a non-pecuniary interest in item 15
3	Public representations <ol style="list-style-type: none">1. A representative from the Christian Church gave an update on their Rapid Response programme.2. A public speaker spoke about the difficulties walking along Newbiggen Street with parked cars on the pavement.3. A public speaker would like to point out that there are very few bus stops in town and it would be nice if there were one near the recreation ground.
4	Reports from District & County Councillors Cllr Foley arrived at 20:25 and provided a verbal update: <ol style="list-style-type: none">1. Local Highways Partnership has been starved of money, but new money has been now approved.2. A roundabout at the bottom of Bardfield Rd has been given the go ahead.3. 20mph is not being considered across the County, only in certain areas.4. The Council want to discuss chicane parking down Newbiggen Street5. The youth services in Thaxted have been praised by Uttlesford District Council.6. Arrests have been made regarding the theft of manhole covers.
5	Minutes Resolved to Approve the 8 th June 2023 Planning minutes as a true and accurate record of the meeting.
6	Bus stop request The Council agreed to support the bus stop for Bolford St. A request will be made for the bus stop sign to be positioned on the streetlight on the outward journey. The Parish Council will ask for a bus stop on Newbiggen St, entrance to the Recreation ground, and one outside the police house (just before the Little Maypole turning).
7	Cutlers Solar Farm - Rule 6 Update from Cllr Knight <ul style="list-style-type: none">• A planning lawyer, heritage consultant and landscape consultants have been appointment. Funds from TPC have been matched by Hands Off Thaxted and pledges from residents in Cutlers Green.• The enquiry commences on the 26th Sept for six days.• Cllr Frostick is concerned that the Parish Council have no formal documents from the residents pledging their share of the money. The Chair will send out a letter to the residents asking for a financial commitment.
8	Chairman's Report <ul style="list-style-type: none">• UDC Planning are continuing to discuss Section 106• Thaxted Society will support paying for the maintenance of the Thaxted signs.

9	<p>Committee terms of reference</p> <p>Work is continuing and progress is being made on creating the Terms of Reference for all committees. It is hoped that this process will be completed by the September meeting of the full Council.</p>
10	<p>To note the Planning committee minutes held on the 22nd June 2023</p> <p>Noted</p>
11	<p>To note the Asset committee minutes held on the 22nd June 2023</p> <p>Noted</p>
12	<p>Thaxted Parish Council Website</p> <p>Resolved to accept the Asset Committee's proposal. The Council will keep the current domain name and the Council will pay for the domain name.</p> <p>The Clerk's office will be responsible for placing all documents and literature on the website. Cllr Herbert will collate all the necessary documents and literature for the website and pass them over to the Clerk's office.</p>
13	<p>4-year plan update</p> <p>Clerk's office to discuss and bring together all the ideas.</p>
14	<p>Thaxted Parish Council's Green Charter and Essex Electric Vehicle Charge Point Strategy (consultation)</p> <p>Clerk's office to start making use of the toolkit</p>
15	<p>CLT Lease</p> <p>Parish Council to register the lease with the Land Registry, as it's a legal requirement</p>
16	<p>Transport East Strategy</p> <p>To be added to the next agenda</p>
17	<p>Feedback from the Morris weekend</p> <p>Cllr Knight provided an update:</p> <p>There was a lot of waste left after the Morris weekend. The Council need to engage with the new handy person to assist with the clear up after the weekend.</p> <p>It was discussed if an agenda item could be placed on the Finance committee to discuss the purchase/hire of three green bins to be paid for in future years</p>
18	<p>Financial Matters</p> <p>a) To review and sign on-line payments as per report for June 2023</p> <p>b) To note Audit outcome and planned Full Council sign off for Annual Governance and Accountability Return (AGAR) – Friday 23rd June 2023.</p> <p>No report produced</p>
19	<p>Clerks Report</p> <p>Verbal report provided</p>
20	<p>Items for the next agenda (not for resolution)</p> <ul style="list-style-type: none"> • Open Spaces to consider if family members can be added to a tenancy. • Could the Council be provided with an update on a tree survey <p>To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.</p>
21	<p>Personnel matters</p> <p>The chairman updated the council on all personnel matters.</p>
22	<p>Date and time of next meeting</p> <p>The next meeting of the full Council shall be Thursday 7th September 2023 at 20:00</p>
23	<p>Chairman to close the meeting</p> <p>Meeting closed at 21:39</p>