



# PARISH THAXTED PARISH COUNCIL

Community Information Centre  
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## Minutes of Full Council Meeting

**Date of meeting:** 8<sup>th</sup> November 2022, Thaxted Guildhall

**Present Councillors:** Cllrs Frater (Chair), Weakley, Frostick, Williams, Spencer, Howells (Vice-chair), Wattebot (arrived 20:04)

**Officers:** Dena Oxley, (Parish Clerk & RFO)

**Representatives:** Cllr M. Foley, County & District, Cllr M. Taylor, District

**Public:** 6 members present

22/23.1038	<b>Apologies for absence</b> Apologies received and accepted from Cllrs Knight, Barrington, Perkins and Flint
22/23.1039	<b>Declarations of Interest</b> None received
22/23.1040	<b>Public representations</b> Representations were made regarding planning item 5, specifically in relation to a previous appeal decision, the Neighbourhood Plan, flooding and infrastructure. Public objection to item 5 noted.
22/23.1041/2	<b>Reports from District &amp; County Councillors</b> Report submitted from Cllr Foley, Cllr Taylor gives verbal report on 'Pam's Place' air quality and the Local Plan delay. Cllr Taylor takes an action to provide updated air quality statistics. <b>Action - MT</b>
22/23.1043	<b>Verification of minutes</b> The 27/09/2022 full Council minutes were accepted as a true and accurate record of the meeting. Chair to take comment from Council regarding length of minutes <b>Action - AF</b>
22/23/1044.	<b>To receive minutes of committee meetings</b> Council received and <b>noted</b> minutes from the following committees: <ul style="list-style-type: none"><li>• Finance &amp; Establishment 20/10/2022 (draft minutes)</li></ul>
22/23.1045	<b>Planning</b> <ul style="list-style-type: none"><li>• UTT/22/2799/HHF Greenhill Cottage – <b>Resolved, no comment</b></li><li>• UTT/22/2756/HHF Railton Granary – <b>Resolved, object</b></li><li>• UTT/22/2936/FUL Bardfield Road – <b>Resolved, no comment</b></li><li>• UTT/22/2900/OP Walden Road – <b>Resolved, object in principle, detailed objection to follow</b></li></ul>



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	<ul style="list-style-type: none"> <li>• UTT/22/2957/FUL Church View Farm – <b>Resolved, no comment</b></li> </ul>
22/23.1046	<p><b>Civility &amp; Respect Pledge</b></p> <p>National Association of Local Councils and Society of Local Council Clerks are introducing the Civility and Respect Pledge. NALC is encouraging Councils to sign the pledge to confirm that Council will treat councillors, clerks, employees, members of the public, and representatives of partner organisations and volunteers with civility and respect in their roles.</p> <p>Proposal to sign put forward by Cllr Frater, seconded by Cllr Frostick, <b>Resolved - The Thaxted Parish Council sign the pledge</b></p>
22/23.1047	<p><b>Royal Events</b></p> <ul style="list-style-type: none"> <li>• Renaming of Jubilee Gardens to Queen Elizabeth Garden – <b>Resolved to approve</b></li> <li>• Policy for future Royal events – <b>Resolved to approve policy</b></li> <li>• To create a King’s Coronation working group – <b>Resolved to approve</b></li> </ul>
22/23.1048	<p><b>Chairman’s Report</b></p> <ul style="list-style-type: none"> <li>• Local Parish Forum attendance</li> <li>• Neighbourhood Plan review proposal</li> <li>• Community Magazine update</li> <li>• Restorative Justice update</li> <li>• Proposal to remove bench from Mosscotts by Chairman, seconded, Cllr Howells – <b>Resolved to approve after vote (1 abstention)</b></li> </ul>
22/23.1049	<p><b>Clerk’s Report</b></p> <ul style="list-style-type: none"> <li>• Rural Market Town Group – Resolved not to join</li> <li>• Zero Carbon Community Grant – Clerk to investigate funding conditions and collaboration (employment)</li> <li>• To note, UDC resolution to adopt Part II of S45 Local Government (Miscellaneous Provisions) Act 1976</li> <li>• Windmill Lease – acceptance of updated lease terms</li> <li>• Clerk response to CCTV and Taxi surveys, noted</li> </ul>
22/23.1050	<p><b>Playground Repairs</b></p> <p>Repairs to equipment following estimates, <b>Resolved to approve</b></p>
22/23.1051	<p><b>Wellyboot Wood</b></p> <p>Proposal to prohibit lighting of fires within the wood, supported by signage – <b>Resolved to approve</b></p>
22/23.1052	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>• To <b>note</b> updated EMR as per report</li> <li>• To <b>note</b> Income &amp; Expenditure, September – October</li> <li>• To <b>review</b> and <b>sign</b> on-line payments as per report</li> <li>• To approve recommendation for interim internal audit (Jan/Feb) – <b>Resolved to approve</b></li> </ul>



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	<ul style="list-style-type: none"><li>To consider and investigate dissolution of charitable trust – <b>Unanimous vote to proceed with investigation</b></li></ul>
22.23.1053	<b>Date and Time of next meeting</b>  The Chairman reminded all that the next meeting of Full Council will be on 13 <sup>th</sup> December at 8pm, Thaxted Guildhall
22.23.1054	<b>Confidential Item</b>  <i>To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.</i> <ul style="list-style-type: none"><li>Separation of Guildhall Finance from PC Accounts – <b>Resolved to approve separation of funds by end of Financial Year</b></li><li>Provision of future sport amenity – Cllr Frostick requests approval to pursue an opportunity to expand Thaxted’s sport provision – <b>Resolved to approve further negotiations</b></li></ul>

The Chairman closed the meeting at XXXpm