



THAXTED PARISH COUNCIL

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MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON TUESDAY 8th March 2022 at
7:30 pm in Thaxted Guildhall

Present: Councillors: T Frostick (Chairman), A Frater (Vice Chairman) V Knight, A Howells, R Barrington,
P Flint. R Williams joins at 19:51, A Wattebot, J Spencer, [J Perkins](#).

Also Present:

District Cllr Mike Taylor
Dena Ludford (Clerk & RFO)
two members of the Public

Before the meeting commences this evening, the Chairman Cllr Frostick would like the Council to pay tribute to two members of Thaxted who have recently passed, Gerald Lowe and Fred knight they were stalwarts of our community and Both previous long serving past Councillors, both were Chairman of this Council who will be missed but never forgotten, I would ask if all to please stand and record a minutes silence in their memory.

Thank you.

Cllr Frostick announces that due to personal reasons the Vice Chairman will be chairing tonight's meeting.

21/22.955 APOLOGIES FOR ABSENCE

Richard Haynes from the Thaxted Local Plan group
Essex & District Cllr Martin Foley

21/22.956 TO CONSIDER THE FOLLOWING APPLICANTS FOR CO-OPTION

RESOLVED to Co-opt Nick Weakley to the Parish Council

21/22.957 DECLARATION OF INTERESTS

None Received

21/22.958 PUBLIC REPRESENTATIONS

None Received

21/22.959 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

Cllr Taylor reports that the Thaxted Day centre is now known as Pam's Place and is a registered Charity in its own right. There is a meeting tomorrow at 7:30pm for volunteers who wish to help. Cllr Taylor speaks of the 20MPH speed limit in connection to health implications relating to pollution and air quality, a full report will be attached and available via the Clerk. Last month we had meeting with the Local Police where the question was raised as to how to report Domestic violence/abuse, the answer given to us at the meeting was by dialling 999, as a result of this both the Clerk and I have done some further research and can confirm that there are two organisations outside of the usual route via the police which are available for people to contact, they are J9 and Essex Compass, the posters are now displayed in areas easily accessible.

21/22.960 REPORTS FROM ESSEX COUNTY COUNCILLOR ON MATTERS RELATING TO THE PARISH OF THAXTED

See report attached

21/22.961 MINUTES

RESOLVED To **APPROVE** and sign as a correct record the minutes of the Council meeting held on **8th February 2022**

21/22.962 PLANNING

- a) UTT/22/0360/OP
PROPOSAL: Outline application with all matters reserved except access for the erection of 1 no. detached dwelling with associated curtilage, vehicular access from public highway, off-street car parking, and landscaping.
LOCATION: Acorns Cutlers Green
RESOLVED to **OBJECT** due to overdevelopment
- b) UTT/22/0453/HHF
PROPOSAL: Proposed alterations and single storey side and front extensions to provide Annex accommodation ancillary to main house.
LOCATION: 8 Brook View Thaxted
RESOLVED to **OBJECT** due to overdevelopment
- c) UTT/21/3089/FUL
PROPOSAL: Proposed access to public highway from agricultural building permitted under UTT/21/2560/AG.
LOCATION: Land Off Bolford Street Bolford Street Thaxted
RESOLVED to **OBJECT** due to the interference with an ancient byway
- d) UTT/22/0461/FUL
PROPOSAL: Variation of Condition 1 (approved plans) attached to UTT/21/3790/NMA
LOCATION: Cutlers Green Farm Cutlers Green
RESOLVED to make **NO COMMENT**
- e) UTT/22/0386/LB
PROPOSAL: Proposed removal and replacement of existing pan tile roof coverings to main cottage (including new leadwork flashings, soakers, collars.)
LOCATION: 6 Newbiggen Street Thaxted
RESOLVED to **SUPPORT** with the condition that as many as the existing tiles be re-used.
- f) UTT/22/0011/HHF
PROPOSAL: Proposed replacement of French doors with bi-fold doors and existing rear window with a new bespoke size window. Addition of solar panels, battery wall and car charger.
LOCATION: Oakdale House Watling Lane
RESOLVED to **SUPPORT**

APPEALS

21/22.963 UTT/21/0259/PAQ3

Site Address: Building At Woodhams Farm Cutlers Green Lane

Description of development: Prior Notification of change of use of agricultural building to 1 no. dwelling

Application reference: UTT/21/0259/PAQ3

Appellant's name: Mr S Brock

Appeal reference: APP/C1570/W/21/3282677

Appeal start date: 11.02.2022

21/22.964 LOCAL PLAN UPDATE

To receive a verbal update from Chairman of Local Plan Group – report received via email attached:

I have been making enquiries on the issue of both the landscape and heritage studies. These will be very relevant to Thaxted. I've been told that a paper will be coming to the Local Plan Leadership Group probably in April so we need to watch that one. There is a meeting tomorrow and I gather the main paper will be on culture and the arts. There is also a paper on the classification of settlements. I imagine that officers have already decided this and members won't get much of a say. Thaxted is likely to be in some sort of Local Rural Centre category along with places like Takeley and Newport.

21/22.965 THAXTED GREEN CHARTER

Extended item to be granted a minimum of 10 minutes for presentation.

- a) To receive an update from vice Chairman Cllr Frater & Cllr Howells following the Climate Crisis Conference feedback and collaboration with local organisations. Cllr Frater reported his attendance at the recent Thaxted Society meeting where the Council's draft Green Charter / Action plan was discussed. Agreement was reached with the Society that the lead voice of the Green Charter should be the Parish Council with a revised set of statements that were to be broader in definition. The purpose of this was to ensure all interested groups and parishioners would be able to see areas within the charter where they might personally make change.
- b) To **CONSIDER** Thaxted Parish Council's involvement including necessary new policy's for alignment. Cllr Frater and Cllr Howells propose that they will take the draft charter to other identified groups for review with an aim of gaining signatories to the physical document during the Queen's Jubilee celebrations. Support for the charter signing to be part of The Thaxted Society offering at the celebratory event was given.

21/22.966 HEALTH & WELLBEING

It is Resolved that Cllr Perkins will complete this public consultation launched on the joint health and wellbeing strategy 2022-2026. This consultation runs until 25th March. The Clerk will send the link to this which appears to have been omitted prior to this meeting taking place.

21/22.967 TACKLING RURAL CRIME IN ESSEX

RESOLVED To **CONSIDER** attending the Facebook event if able.

21/22.968 QUEENS PLATINUM JUBILEE

Cllrs Knight and Perkins update the council on the planned events and to say that all is going to plan and meetings to secure funding remain ongoing.

21/22.969 SPECIAL CONSTABLE

- a) To Consider the immediate deployment of a special constable who is willing to take on the Thaxted CSC role on a reduced hours basis until our regular officer has completed his training and ready to take the role on himself.
- b) **RESOLVED** To **APPROVE** and **SIGN** the Special Constable agreement.

21/22.970 COACH PARK PARKING SOLUTIONS

RESOLVED To permit the change of signage to include school parking for parents at drop off and pick up times. Cllr Spencer will contact the clerk in relation to signage changes.

21/22.971 TUB & VERGE SPONSORSHIP

RESOLVED To **APPROVE** the tub and verge sponsorship agreement with the changes as noted, to include 8 tubs and a name change on the location.

21/22.972 EMERGENCY GRANT CRITERIA

RESOLVED To **APPROVE** the emergency grant application and criteria

21/22.973 MEETING DATES

To **CONSIDER** and **APPROVE** the revised draft meeting dates for the Council and its Committees, please **NOTE** the date change for our Annual Council meeting is now scheduled for May 17th 2022. (Meeting dates will be emailed to all Cllr's separately to ensure they are all received)

21/22.974 DEPARTMENT FOR LEVELLING UP, HOUSING AND COMMUNITIES

To **NOTE** the response from our letter dated 3rd December 2021

21/22.975 FINANCE

- a) **EMR'S & CURRENT ACCOUNTS December 2021**

To **NOTE** Account income and receipts

(See attached report's)

b) TO REVIEW ON LINE PAYMENT FOR APPROVAL

To sign and approve the on line payments as detailed (February 2022)

c) RCCE VILLAGE HALLS & COMMUNITY BUILDINGS

Resolved To **APPROVE** our ongoing Membership renewal for the RCCE at a cost of £66

d) GRANT APPLICATIONS:

To **NOTE** Grant applications in progress:

Jubilee lottery funding – Pending - circa £4,000 TBA

Platinum Jubilee Celebrations Grant Scheme – UDC – Pending £700

Locality fund – Awarded £879 (Bench & Install)

Technology Micro Grant – EALC - Awarded £282.73 (wifi extended & Zoom platform for 2021)

Welcome Back funding: Awarded Totalling £4900 (various items inc, disabled access picnic bench)

Community Covid Grant – RCCE – Pending £1970.96

Technology Micro Grant – EACL – Pending £465.84

Technology Micro Grant – EALC – Pending £349.16

21/22.976 ANNUAL PARISH ASSEMBLY

To **NOTE** the date and format of the upcoming annual parish Assembly on 22nd March 2022(see draft agenda)

21/22.977 Date of NEXT MEETING

TUESDAY 12TH April 2022 at The Guildhall at 7:30pm.

To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.

21/22.978 CLT Mediation

Cllr Flint discussed the matter with some history in connection to a piece of land located at the Bardfield Road site adjoining Levitts farmhouse. At the last CLT meeting it was decided that a full board meeting would conclude that the RCCE would recommend that the CLT seek mediation in connection to a matter not related to the Parish Council, we understand that this has now been declined by one of the parties, however in the interests of inclusion the Parish Council have been asked to review the documentation in which they are named and comment accordingly. The Parish Council understand the matter in question to be in relation to a NON declaration of a pecuniary interests from a board member of the CLT who's land adjoins ours. The clerk reiterated that should this matter be directly related to a Parish Councillor, the rules as laid out in the Councillors code of conduct are very clear and stipulate that, a Breach of the requirements related to disclosure of pecuniary interests (DPIs) may amount to a criminal offence.

RESOLVED To **RESPOND** that the Parish Council have the right to communicate with developers under the development policy adopted by the Parish Council in August 2018. The boundary of the land in questions remains in dispute with the adjoining neighbour who we are aware is currently a CLT Board member, Not a Parish Councillor. The Parish Council or members of the Parish Council who may jointly sit on the CLT Board need make no Declaration of Pecuniary interests in matters relating to this plot, as there is none to make. The Parish Council thank the Board secretary and the Board of The CLT for bringing these matters to our full attention for official comment, however the Parish Council are not able to conclude past their own involvement in matters relating solely to the CLT.