



THAXTED PARISH COUNCIL

Community Information Centre
7, Town Street, Thaxted,
Dunmow, Essex, CM6 2LD
tel: 01371 831952.
email: clerk@thaxted.co.uk.
web: www.thaxted.co.uk

MINUTES OF THE FINANCE & ESTABLISHMENT COMMITTEE MEETING OF THAXTED PARISH COUNCIL HELD IN THE GUILDHALL ON Thursday 20th October 2022

In attendance:

Committee members

Chairman: Cllr Frostick

Vice Chairman: Cllr R Williams

Cllr. A. Howells

Cllr. J. Perkins

Cllr. A. Frater Ex Officio

Others in attendance

The Clerk

Cllr. N. Weakly via Teams

0 members of the public

APOLOGIES FOR ABSENCE

None Received

2. DISCLOSURE OF INTERESTS

Cllr Jenna Perkins declares a NPI with No 7a

3. PUBLIC SPEAKING TIME

None

4. MINUTES

RESOLVED To **APPROVE** and sign as a correct record of proceedings the minutes of the meeting of 9th August 2022.

5. FINANCE

a. **RESOLVED** To **CONSIDER** and **APPROVE** the office laptop hosting the scribe package

b. **RESOLVED** that we no longer need to **CONSIDER** and **APPROVE** the relocation of the office laptop for accounting purposes

7 GRANTS 2020 - 21 (Circulated to Committee Members only)

To consider grant application received from:

a) Thaxted Community First responders for £350

Proposed £300 by Cllr Frostick, seconded by Cllr Frater, all in agreement. **RESOLVED** to award £300.

Committee decision that once the accounts make the full financial year Cllr Williams will visually inspect them. Cllr Frostick asks Cllr Perkins to guide us through the uniform which is being worn this evening given that she is on Call as a First Responder. Also to guide to other organisations who may be able to honor a grant such as the TFT and a variety of grants made available by the EALC.

b) Scouts Grant for reduced Hire Charges.

Cllr Frostick remarks that it doesn't seem possible to me to be able to resolve on this as none of the buildings belong to us. Cllr Williams remarks that he's not sure that the accounts relate to Thaxted Scouts and there appears that there is an amalgamation of both Carver and Thaxted Scouts.

Cllr Frostick proposes that we decline the request as we do not have powers to grant reduction of charges to other organisations buildings, Cllr Howells seconds this all unanimous. **RESOLVED** to **DECLINE** this application.

8 DATE OF NEXT MEETING

The next meeting will be on TBA.

To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.

9 STAFF MATTERS

I. after much debate the Committee **RESOLVED** To **APPROVE** the Flexible working request as a change to the Clerks permanent contact.

II. **AGREED** To **APPROVE** the proposed draft job role for pending chairman of the Councils alterations for the title Assistant Clerk.

III To authorise members of the appointments panel – Cllr's Perkins, Frater & the Clerk. (Cllr Frostick & Weakley as reserve panelists)