



# THAXTED PARISH COUNCIL

Community Information Centre  
7, Town Street, Thaxted,  
Dunmow, Essex, CM6 2LD  
tel: 01371 831952.  
email: [clerk@thaxted.co.uk](mailto:clerk@thaxted.co.uk).  
web: [www.thaxted.co.uk](http://www.thaxted.co.uk)

All members of the Committee are summoned to attend a meeting of the **ASSETS & SERVICES COMMITTEE** to be held in **Guildhall** on **TUESDAY 9<sup>th</sup> August** following on from the Planning meeting for the transaction of business as set out below.

\*\*\*\*\*

## COMMITTEE MEMBERSHIP

Cllr. A. Howells (Chairman)  
Cllr. J. Perkins (Vice Chairman)  
Cllr. R. Williams  
Cllr. T Frostick  
Cllr. V. Knight

### Also attending:

Cllr Andy Frater (Ex official member)  
1 Member of the Public

#### 1. APOLOGIES FOR ABSENCE

Cllr. J. Spencer  
Cllr. P. Flint

#### 2. DISCLOSURE OF INTERESTS

None received

#### 3. PUBLIC SPEAKING TIME

None Received

#### 4. MINUTES

**RESOLVED** To **APPROVE** and sign as a correct record the minutes of the Assets & Services meeting of the Committee held on **26<sup>th</sup> October 2021**.

#### 5. WILD THAXTED

The Essex Wildlife Trust has just launched an initiative to help towns and villages become more 'wild'  
**RESOLVED** To **APPROVE** Thaxted Parish Council shall sign up to this initiative?

[https://www.essexwt.org.uk/wilder-towns-wilder-villages?fbclid=IwAR04tnQBhmjRV2RzdNE\\_Ruq7d9R4KBp6QhZ\\_wwUI5iybWjE\\_F65y2lu6enM&mc\\_cid=fc49cb3604&mc\\_eid=35b495f281](https://www.essexwt.org.uk/wilder-towns-wilder-villages?fbclid=IwAR04tnQBhmjRV2RzdNE_Ruq7d9R4KBp6QhZ_wwUI5iybWjE_F65y2lu6enM&mc_cid=fc49cb3604&mc_eid=35b495f281)

#### 6. WATER BUTTS

**RESOLVED** To **APPROVE** that the Parish Council keep the water butts and have them transferred to CHFG after the August Bank Holiday weekend. To supply concrete blocks and in addition a connection kit to link the butts.

## **7. THE RECREATION GROUND AND PLAY AREA**

**RESOLVED** To **APPROVE** the Grassing cutting be temporarily halted due to abnormally dry weather for the prevention of fire risks.

## **8. ALLOTMENTS**

To view the current allotment allocation and vacant plots and consider new clear markers for all plots

To trim all vacant plots and create signs for all.

## **9. TO DISCUSS ALL MATTERS RELATING TO THE OPEN SPACES AREAS AS NAMED BELOW**

### **a) Jubilee gardens**

We've had some topsoil delivered however its not enough and we shall need approximately 20 tons of good quality finishing top soil more before we seed this, after the dry spell.

### **b) Margaret Street gardens**

To **CONSIDER** the renaming of the Gardens, there was a Suggestion to change the name to Queen Elizabeth II gardens, after a discussion might it be better to change the name of Jubilee Gardens, or rename the playground. There was no desire to change the name in Margaret Street. There was more of a desire to acquire addition land and name this in memory. In terms of future Planning the PC have earmarked Jubilee Gardens for this purpose if no land is acquired.

### **c) Beech Tree Gardens**

### **d) Welly boot wood**

To **CONSIDER** the area's habitat and how to use this and maintain this going forward, the Chairperson speaks of this piece of land being the only wild woodland habitat and this should remain as such with NO Fire's permitted. This would include all organised groups.

### **e) Mosscoatts meadow**

**RESOLVED** To keep the new Benches and where they are and if ASB is persistent then this **MUST** be reported to the police in order to consider any relocation due to bad behavior.

### **f) Cutlers Green**

### **g) Coach Park**

To Evaluate the natural wild grass area (unseeded) Yellow Rattle to be considered to bring the grass down prior to taking this action again. The Opinion is to cut this in September then rake it off then next season we should see some different growth.

### **h) Grass verges**

To Evaluate the natural seeded grass verge areas , Same comments as above.

## **10. MARKET**

To receive a verbal update from the clerk in relation to matters connected to the Market

To bring back to the council the following draft documents for approval.

1) A traders application process & Policy

2) Market licencing policy in draft and this be brought back to full council

## **11. DOG BINS**

To **NOTE** the removal request of one UDC managed dog bin and the current annual cost to Thaxted for our own bins. To Consider our policy of and repair/replacement of dog bins going forward.

## **12. THE PAVILION**

Cllr Williams remarks that the football club are actively attempting repairs.

**13. Remembrance WAR MEMORIALS & STRUCTURES**

*The error on the agenda title has been shown with apologies, nothing to report*

**14. PUBLIC TOILET CONTRACTOR**

**RESOLVED** To **APPROVE** the extension of the contract for cleaning our Public Toilets with Kenzie's from beyond the date of 31<sup>st</sup> April 2022. For a period up to and including 31<sup>st</sup> March 2024.

**15. COMMUNITY WEEDING & OUTDOOR ACTIVITIES**

Ideas to continue the bulb planting and litter picker

**16. PARISH COUNCIL WEBSITE**

To **NOTE** the addition of The defibrillator tab 'the circuit' under the Medical Tab

**17. DATE OF NEXT MEETING**

14<sup>th</sup> February 2023

DRAFT