



# THAXTED PARISH COUNCIL

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All members of the Council are summoned to attend the ANNUAL COUNCIL meeting of THAXTED PARISH COUNCIL to be held in The Guildhall on THURSDAY 9<sup>TH</sup> MAY 2024 at 8pm

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

## AGENDA

### Meetings and the public

The agenda may be in two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

### General Data Protection Regulations (GDPR) 2018:

For details of the Parish Council's Privacy Notice, please visit our website:

<https://www.thaxted.co.uk/index.php/council/parish-council/policies/data-protection-policy/viewdocument/156>

*Dena Oxley*

Clerk & RFO – 2<sup>nd</sup> May 2024

## AGENDA

1	<p><b>1.1 Election of Chairman</b> To receive nominations for and to elect the Chairman of the Council</p> <p><b>1.3 Election of Vice Chairman</b> To receive nominations for and to elect the Vice Chairman of the Council</p>
2	<p><b>To approve the adoption on the NALC MODEL standing orders</b> (Tailored to the needs of this council following resolutions of from this meeting)</p> <p><b>To approve the adoption of the NALC MODEL financial regulations</b> (Tailored to the needs of this council following resolutions of from this meeting)</p>
3	<b>Apologies for absence</b>
4	<b>Declarations of Interest</b>
5	<b>Public representations</b>
6	<p><b>Committees' Memberships (# members) [# quantum per year]</b> Approve the Council Committees with Chair &amp; Vice chair positions remaining unchanged. Approve changes to existing members.</p> <ul style="list-style-type: none"> <li>• Finance (5) {4} Chairman Cllr R Williams - Vice Chair Cllr N Weakley Existing members = Cllr A Howels, Cllr J Herbert, Cllr T Frostick</li> <li>• Open Spaces (5) {3} Chairman Cllr A Howells – Vice Cllr J Perkins Existing members = Cllr T Egan, Cllr A Frater, Cllr A Wattebot</li> </ul>

	<ul style="list-style-type: none"> <li>• Assets (5) {2} Chairman Cllr T Frostick – Vice Cllr J Herbert Existing members = Cllr V Knight, Cllr J Perkins, Cllr Williams</li> <li>• Personnel (6) {2} Chairman V Knight – Cllr J Perkins Existing members = Cllr R Williams, Cllr A Howells, Cllr Frostick, Cllr Weakley</li> <li>• Planning (5) {12} Chairman N Weakley – Vice Cllr T Frostick Existing members = Cllr J Herbert, Cllr V Knight, Cllr R Williams</li> <li>• Guildhall (3) see Guildhall minutes dated 24/3/23 Interim Chairman Cllr T Frostick, Existing members= Cllr T Egan, Cllr A Frater</li> </ul>
7	<p><b>Days and Times of Full council meetings for council coming term.</b> To Note the meeting dates for 2024-25</p>
8	<p><b>Working groups</b> To Approve Councils working groups which shall run no longer than necessary and to be automatically dissolved after 6 months should no meeting have taken place.</p> <ul style="list-style-type: none"> <li>• Neighbourhood Plan Steering Group</li> </ul>
9	<p><b>Representatives to associations &amp; External Organisations</b> To nominate for approval a representative to external associations or organisations. As follows: Existing memberships are as follows:</p> <ul style="list-style-type: none"> <li>• Bolford Street Hall - Cllr Herbert &amp; Cllr Howells</li> <li>• Windmill Trust – Cllr Knight</li> <li>• Maynards Chairty – Cllr Knight &amp; Cllr Frater</li> <li>• Thaxted Twinning Association – Cllr Egan</li> <li>• Parish Transport Representative – Cllr Wattebot</li> <li>• The Thaxted Society – Cllr Frater</li> <li>• Patient Participation Group – Thaxted Surgery – Cllr Weakley</li> <li>• TPS School Governors – Cllr Perkins</li> </ul>
10	<p><b>Reports from District &amp; County Councillors</b></p>
11	<p><b>Verification of minutes</b> To <b>Approve</b> The 04/04/2024 full Council minutes as a true and accurate record of the meeting. To <b>Note</b> the minutes of the planning committee held on the 4/4/24</p>
12	<p><b>Chairman's Cup nominations</b> To receive nominations and approve winner.</p>
13	<p><b>This Councils 4-year plan</b> To receive any additions to the current plan and to receive updates on progress.</p>
14	<p>Planning. UTT/24/0795/HHF PROPOSAL: Proposed rear dormer to garage LOCATION: Coverts Bardfield End Green</p> <p>UTT/24/0917/HHF PROPOSAL: First floor side extension LOCATION: 28 Weaverhead Close Thaxted</p> <p>UTT/24/0954/FUL PROPOSAL: The installation of a solar PV array to the southern roof slope of an existing outbuilding LOCATION: Bluegates Farm Bardfield End Green</p> <p>UTT/24/0951/LB PROPOSAL: Re-paint the exterior of the house changing the colour from a light pink to a dark green. LOCATION: 4 Mill End Thaxted</p>

	<p>UTT/24/0898/OP  PROPOSAL: Outline application with all matters reserved for 6 no. dwellings  LOCATION: Land To The North Of Mayes Place Monk Street</p> <p>UTT/24/1093/FUL  PROPOSAL: S73 application to vary condition 6 (footway) of UTT/23/0526/FUL (Application to vary conditions 4 (approved plans) and 5 (vehicular access) attached to UTT/20/0614/OP (approved at appeal APP/C1570/W/21/3269464) - alterations to Plot 1, provision of electricity sub-station, and alterations to access as previously consented under UTT/22/1020/FUL ) - vary wording to "The development hereby approved shall not be occupied until the dropped kerb crossing point on the north side of Bardfield Road, as shown on drawing IT1431/SK/04 rev F, has been provided and made available for public use. REASON: To increase the accessibility for pedestrians in accordance with Policy GEN1 of the Uttlesford Local Plan (adopted 2005)"  LOCATION: Claypits Farm Bardfield Road</p> <p>UTT/24/0876/TDC  Type: Technical Details Consent  Proposal: Technical Details Consent following UTT/21/1188/PIP (allowed on appeal under ref: APP/C1570/W/21/3281866 for no. residential dwellings  Location: Summer Lodge Stanbrook Road Thaxted</p>
15	<p><b>CHG wall repairs</b>  To receive an update in connection the repairs needed at CHG</p>
16	<p><b>Financial Matters</b>  a) To <b>note the full council</b> Income &amp; Expenditure for the year ending 31<sup>st</sup> March 2023 <b>DRAFT</b>  b) To <b>review</b> and <b>sign</b> on-line payments as per report for <b>APRIL 2024</b>  c) to approve the internal auditor for 2024-25 as Vicky Waples  d) to approve the request from the CLT</p>
17	<p><b>Chairman's report</b>  To receive a verbal update on matters relating to duties of the Chairman</p>
18	<p><b>Clerks Report</b>  To receive a report on matters connected with the duties of the clerk RFO &amp; staff.  <b>Clerk item 17 – to seek approval</b></p>
19	<p><b>Custodians Report</b>  To receive a report on matters connected to the Guildhall and Town</p>
20	<p><b>Date and Time of next meeting</b>  The Next meeting of the Full Council shall be 6<sup>th</sup> June 2024 at 20:00.</p>