



# THAXTED PARISH COUNCIL

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Councillors are summoned to attend a meeting of the **OPEN SPACES COMMITTEE** to be held in Thaxted to be held in **The Guildhall on Thursday 21<sup>st</sup> September 2023 following on from the proceeding meeting**

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**Committee Membership:**

- Chairman: Cllr Howells
- Vice Chairman: Cllr Perkins
- Members
- Cllr Frater
- Cllr Wattebot
- Cllr Egan

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

## A G E N D A

**Meetings and the public**

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

**General Data Protection Regulations (GDPR) 2018:**

For details of the Parish Council's Privacy Notice, please visit our website:

<https://www.thaxted.co.uk/index.php/council/parish-council/policies/data-protection-policy/viewdocument/156>

*Dena Oxley*

Clerk – 15<sup>th</sup> September 2023

1	<b>Apologies for absence</b> To receive and record apologies for absence.
2	<b>Disclosure of Interests</b> Members and officers are invited to make any declarations of interests that they may have in relation to items on the agenda and are reminded to make any declarations at any stage during the meeting if it then becomes apparent that this may be required when a particular item or issue is considered.
3	<b>Public speaking time</b> For the public and press to ask questions of the Committee on matters relating to the agenda
6	<b>Minutes</b> To verify and sign as a correct record the minutes of the Open Spaces meeting of the Committee held on 19 <sup>th</sup> July 2023

7	<b>State of the budget</b>
8	<p><b>To discuss all matters relating to the Open Spaces areas as named below</b></p> <ol style="list-style-type: none"> <li>1. Queen Elizabeth II Gardens</li> <li>2. Margaret Street gardens</li> <li>3. Beech Tree Gardens</li> <li>4. Welly Boot wood</li> <li>5. Mosscotts Meadow</li> <li>6. Cutlers Green</li> <li>7. Coach Park</li> <li>8. Grass verges</li> <li>9. Recreation Ground, ash tree removal, trimming of the Rec hedge and the ditch</li> <li>10. Clarence House</li> </ol>
9	<p><b>Allotments</b></p> <p>Following a brief update from the assistant clerk in relation to current vacancies and recent purchases. Draft Tenancy agreement/policy (for discussion) to Discuss the allotment agreement, including additions or amendments for adoption by all allotment tenants.</p>
10	<p><b>Tree survey</b></p> <p>To receive an update on the tree survey cost and dates for expected completion</p>
11	<p><b>Tubs</b></p> <p>To discuss the tubs and types of flowers to go in them.</p>
12	<p><b>Community weeding</b></p> <p>To discuss holding a community weeding events, similar to the community litter picks.</p>
13	<p><b>Community Planting</b></p> <p>To receive an update from the Assistant clerk in connection to when we may plan our Bulb Planting</p>
14	<p><b>Community Orchard</b></p> <p>To discuss the appetite for developing a community Orchard</p>
15	<p><b>Green charter and wilding of Thaxted</b></p> <p>An update will be provided on the Green charter and wilding of Thaxted</p>
16	<b>Items for the next agenda (not for resolution)</b>
17	<p><b>Date of next meeting</b></p> <p>Thursday 15<sup>th</sup> February 2024 at 8pm</p>
18	<b>Chairman to close the meeting.</b>