



THAXTED PARISH COUNCIL

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All Committee Members are summoned to attend the **Finance Committee Meeting** of THAXTED PARISH COUNCIL to be held in The Guildhall on THURSDAY 9TH JANUARY 2025 AT 18:45

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

Meetings and the public

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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For details of the Parish Council's Privacy Notice, please visit our website:

<https://www.thaxted.co.uk/index.php/council/parish-council/policies/data-protection-policy/viewdocument/156>

Dena Oxley

Clerk & RFO 13TH December 2024

AGENDA

1	APOLOGIES FOR ABSENCE
2	DECLARATIONS OF INTEREST
3	PUBLIC REPRESENTATIONS
4	FEES & CHARGES <ol style="list-style-type: none"> 1. To consider the NEW fees set for the usage of the Pavilion for wider community hire 2. To consider the NEW fees set for the Rangers' usage for both the Pavilion and the field 3. To consider all existing fees and charges made by the Council. (see appendix)
5	GRANTS To Note the Application of the following grant request made by the RFO <ol style="list-style-type: none"> a. Community Pavilion and office space grant £33k To consider the Grant applications received from: <ol style="list-style-type: none"> 1. CAB
6	FINANCES <ol style="list-style-type: none"> a) To note the Annual Full accounts for 2023/24 to date up to 31/11/2024 b) To Note the current Balance of the Asset committee budget c) To Note the current Balance of the Open Spaces Committee budget

7	<p>AUDIT</p> <p>To receive the internal Auditor's report and findings including recommendations</p>
8	<p>BUDGET 2024-25</p> <p>a) To Approve the full budget for 2024-2025 recommending to full council.</p> <p>b) To Approve the Precept request form be made and sent as follows</p> <p>To Approve the RECOMMENDATION that the precept to be levied on parishioners in 2025-2026 is set at £152,482.00 This will result in a Band D property paying £101.05 per annum, an increase of £4.90 when compared to the 2024/2025 year.</p>
9	<p>BANK ACCOUNTs at the time of creating the agenda</p> <p>Current account balance £4598.29</p> <p>Savings account Balance £ £249,661.21</p> <p>Direct Savings Account Balance £205,349.32</p>
10	<p>EMR</p> <ol style="list-style-type: none"> 1. To note the current EMR balance sheet 2024/25 2. To approve the redistribution and closure of funds held in the following EMR's Guildhall – Transfer funds to Community buildings and create new EMR to represent this 3. To approve the year-end ERM transfers as noted in the budget notes report
11	<p>POLICIES REVIEW & APPROVAL</p> <p>To approve and recommend to the full council the adoption of the following policies:</p> <ol style="list-style-type: none"> a) Travel & Expense policy for Parish Councillors and volunteers b) Allotment policy
12	<p>REVIEW OF HS & HR SERVICES</p> <p>To NOTE HR & H&S services are to change from our current provider Stallard Kane to an alternative, there shall be no interruption to service the provisions of service during this handover</p>
13	<p>DATE AND TIME OF NEXT MEETING</p> <p>The Next meeting of the F&E Committee shall be TBA</p>