



THAXTED PARISH COUNCIL

Community Information Centre
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All members of the Council are summoned to attend the FULL COUNCIL meeting of THAXTED PARISH COUNCIL to be held in The Guildhall on THURSDAY 4th April 2024 following on from the proceeding meeting for the transaction of business as set out below.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

Meetings and the public

The agenda may be in two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

General Data Protection Regulations (GDPR) 2018:

For details of the Parish Council's Privacy Notice, please visit our website:

<https://www.thaxted.co.uk/index.php/council/parish-council/policies/data-protection-policy/viewdocument/156>

Dena Oxley

Clerk & RFO – 26th March 2024

1	Apologies for absence
2	Declarations of Interest
3	Public representations
4	Reports from District & County Councillors
5	Minutes To approve the 7 th March full Council minutes as a true and accurate record of the meeting. To NOTE the minutes for the Annual Parish Assembly held on the 14 th March 2024. To NOTE the minutes for the Open Spaces Committee held on the 15 th February 2024
6	Chairmans Cup To receive nominations for the 2024 Chairmans Cup
7	Chairman's Report To receive a verbal update on matters relating to the duties of the Chairman.
8	D Day 80th Anniversary To finalise the events connected to this occasion
9	Walnut Tree Meadow Trash Screen update To receive an update on the current works being undertaken to improve flood defence systems in Thaxted.
10	Library Lease To discuss if Thaxted Parish Council would consider taking on the lease from UDC for the CIC building part, with an annual grant of £11,150 up to 2029
11	Local Plan To receive an update from the Working Group in connection to the draft local plan To consider If Thaxted P.C wish to support Henham in objecting to the expansion of 'site A76 - Elsenham'
12	Neighbourhood Plan steering group update

	To Receive an update on how the steering Group is progressing. To consider the equipment needs of the NP Administrator
13	CLT To note the CLT is now at Planning application stage and they acknowledge their gratitude for the support the Parish Council have offered in getting to this junction.
14	Cllr and staff Training needs To consider individual and group training requests and relevant courses provided by the EALC
15	Windmill artefacts. To consider the future of artefacts that may be removed from the Windmill following restoration
16	Financial Matters a) To review and sign on-line payments as per report for March 2024 b) To receive the councils' full finances up to and including January 2024 c) To approve the purchase of a quantity of Laptops for council use.
17	Office Clerks Report To receive a report on matters connected with the duties of the clerk RFO & staff.
18	Guildhall Custodian Report To review a new monthly report on matters connected to the Guildhall
19	Items for the next agenda (not for resolution) Use of Teams for absent Cllrs