



# THAXTED PARISH COUNCIL

Community Information Centre  
7, Town Street, Thaxted,  
Dunmow, Essex, CM6 2LD  
tel: 01371 831952.  
email: [clerk@thaxted.co.uk](mailto:clerk@thaxted.co.uk).  
web: [www.thaxted.co.uk](http://www.thaxted.co.uk)

All members of the Committee are summoned to attend a meeting of the **ASSETS & SERVICES COMMITTEE** to be held in **Guildhall on Friday 24<sup>th</sup> March 2023 at 4pm**

\*\*\*\*\*

## THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND- A G E N D A

### COMMITTEE MEMBERSHIP

Cllr. A. Howells (Chairman)  
Cllr. J. Perkins (Vice Chairman)  
Cllr. T Frostick  
Cllr. R Williams  
Cllr. V Knight

Cllr. J. Spencer  
Cllr. P. Flint

### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports, background papers and minutes can be viewed on the Council's website [www.thaxted.co.uk](http://www.thaxted.co.uk).

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting, but it may be useful if you notify your intention to speak either in advance of, or at the meeting by emailing: [clerk@thaxted.co.uk](mailto:clerk@thaxted.co.uk). If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time **clearly** by raising your hand. Your assistance is greatly appreciated in this coordinated approach.

#### **1. APOLOGIES FOR ABSENCE**

To receive apologies for absence.

#### **2. DISCLOSURE OF INTERESTS**

To receive disclosures of interest in items on the agenda.

#### **3. PUBLIC SPEAKING TIME**

For the public and press to ask questions of the **Committee on matters relating to the agenda.**

#### **4. MINUTES**

To verify and sign as a correct record the minutes of the Assets & Services meeting of the Committee held on **9<sup>th</sup> August 2022**

**5. THE RECREATION GROUND AND PLAY AREA**

To consider the ongoing costs of repair and maintenance of all play equipment

**6. ALLOTMENTS**

To Note the new signs have now been ordered and arrangements to install shall follow.

**7. TO DISCUSS ALL MATTERS RELATING TO THE OPEN SPACES AREAS AS NAMED BELOW**

- a) Jubilee gardens (to be renamed Queen Elizabeth Gardens)
- b) Margaret Street gardens
- c) Beech Tree Gardens
- d) Welly boot wood
- e) Mosscotts meadow
- f) Cutlers Green
- g) Coach Park

To Evaluate the natural wild grass area (unseeded)

- h) Grass verges

To Evaluate the natural seeded grass verge areas

**8. MARKET**

To receive a verbal update from the clerk in relation to matters connected to the Market

To consider and **APPROVE** in advance monthly invoice payments for all market traders.

**9. DOG BINS**

To receive a verbal update on the state of repair of all TPC owned dog bins

**10. THE PAVILION**

To discuss all matters related to the Pavilion including the newly acquired heaters.

**11. WAR MEMORIALS & STRUCTURES**

To Consider if any remedial work is needed to the war memorial.

**12. PUBLIC TOILET**

To receive a verbal update on the current condition of the Public toilets

**13. COMMUNITY WEEDING & OUTDOOR ACTIVITIES**

To consider all future activities that the community may wish to become involved with.

**14. PARISH COUNCIL WEBSITE**

**15. DATE OF NEXT MEETING**

TBA

