



THAXTED PARISH COUNCIL

Community Hall , Recreation
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PLANNING COMMITTEE MINUTES

Date: Thursday 7th May 2026

Time: 7.30pm

Venue: The Community Hall

MEMBERS PRESENT

- Cllr Alex Young (Chair)
- Cllr Tom Breen (Vice Chair)
- Cllr Nicky Tisseyre
- Cllr Victoria

Knight IN

ATTENDANCE

- Amanda Collins (Ast. Clerk) Cllr Frostick, Cllr Silver, Cllr Perkins, Cllr Adams

1. APOLOGIES FOR ABSENCE

Apologies received from Cllr Tisseyre, Cllr Frater and Cllr Williams.

2. DECLARATIONS OF INTEREST

No declarations of interest were received.

3. PUBLIC PARTICIPATION

No members of the public were present.

4. MINUTES OF THE PREVIOUS MEETING

The minutes of the Planning Committee meeting held on 5th February 2026 were unanimously approved and signed by the Chairman.

5. PLANNING APPLICATIONS AND APPEALS

The Committee considered the following applications and determined the Council's response to Uttlesford District Council:

5.1 UTT/26/0862/HHF

Proposal: Revised application to that approved under UTT/25/0781/HHF (Proposed new front entrance porch, first floor dormer and loft conversion, fenestration and material changes, PV panels to front aspect with changes to chimney stack/flue and internal remodelling) to allow for new front dormer windows and increased rear dormer.

Location: South View, Bardfield Road, Thaxted

Consultation Deadline: 8 May 2026

RESOLVED: to support the proposed application.

5.2 UTT/26/0829/LB

Proposal: Minor internal alterations and associated external works including removal of rear door and infilling to match existing, partial removal of stud wall to form breakfast bar, replacement of sash window with traditional timber French doors within existing opening, and installation of a flush-fitting conservation rooflight to rear extension.

Location: 23 Newbiggen Street, Thaxted

Consultation Deadline: 13 May 2026

RESOLVED: to support the proposed application.

5.3 UTT/25/2852/HHF (Appeal)

Appeal Reference: 6007968

Appeal Start Date: 22 April 2026

Proposal: Proposed single storey rear extension with flat roof, alterations to existing kitchen structure (including revised gable end roof and glazing, addition of rooflights, revised flank wall window arrangement, change of external wall finish to timber cladding and creation of vaulted roof space) and associated landscaping. Appellant: Mr & Mrs M Sweeney.

Location: Gladwyns Farm, Holders Green Road

Consultation Deadline: 20 May 2026

RESOLVED: to support the proposed application.

Cllr Egan arrived at 7.35pm

5.4 UTT/26/0954/LB

Proposal: Retention of an existing internal timber staircase and existing rooflight.

Location: Annexe at Prouds Farm, Walden Road

Consultation Deadline: 22 May 2026

RESOLVED: In principle we oppose retrospective planning applications, but on this occasion we have no comment to make on this application.

6. NEW NUMBERING FOR FORDANS, THAXTED

Members noted the new address for Fordans, Thaxted:

Plot 1 – 17 Fordans – new address 17A Clare Court Thaxted Dunmow CM6 2RN

7. DATE OF NEXT MEETING

The next Planning Committee meeting will be held on Thursday 4th June 2026 at 7.30pm at the Community Hall.

Meeting closed at: 7.40pm

Signed: Cllr Alex Young (Chair)

Date:

Clerk: Amanda Collins-Klimcke, Assistant Clerk