



THAXTED PARISH COUNCIL

Community Information
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MINUTES OF THE Assets & Open Spaces Joint COMMITTEE MEETING HELD ON 21st February 2025 at 15:00 in the Guildhall

Committee Membership Assets:

Chairman: Cllr T. Frostick
Vice Chairman: Cllr R Silver
Members
Cllr J Perkins
Cllr R Williams

Committee Membership Open Spaces:

Chairman: Cllr J Perkins
Vice Chairman: Cllr R Silver
Members
Cllr T Frostick
Cllr A Wattebot
Cllr T Egan

Present: Cllr Frostick (Chair Assets), Cllr Silver (Vice-chair), Cllr Perkins (Chair Open Spaces), Cllr Silver (Vice-Chair), Cllr Williams, Cllr Egan.

Clerk: Amanda Collins-Klimcke

1 Apologies: Cllr A Wattebot

Public:

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the public:

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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2 Disclosure of Interests Both committees

Cllr Egan disclosed a pecuniary interest in all matters relating to the allotment, by way of the fact that she holds an allotment plot.

3 Public speaking time Both committees

A member of the parish spoke regarding Item 8. Clarence House Gardens £200 spend. Resolved to speak with the Parish Clerk to produce a policy as to how many times the £200 spend can be used by the volunteers per year. The machinery the volunteers use can be serviced without need for Clerks permission.

4 Minutes

Resolved to approve the minutes of the last combined meeting of 20th September 2024.

5 MOSCOTTS MEADOW

The footpath has been altered by SOS agreement. Resolved to chase land transfer with UDC and check covenant – Clerk and Cllr. Frostick.

6 WALNUT TREE MEADOW

Resolved to approve purchase unanimously. Resolved to get another valuation and for Cllr Frostick to find out cost from current owners. To double check the lease with regard to culvert.

7 ALLOTMENT UPDATE

There are currently three plots empty. Resolved for Cllr Perkins, Egan and Assistant Clerk to have an onsite meeting to review the allotments in general. Assistant Clerk to provide Cllr Egan with policy and layout of allotments. Weeds at both gates need addressing.

8 OPEN SPACES MAINTENANCE

Unanimously resolved to approve current provided schedule.

CHAIRMAN TO HAND TO ASSETS CHAIR FOR THE REMAINDER OF THE MEETING

9 CAR PARKS

Car Parks working group did not show up so nothing happened. Solar canopy not happening. Resolved not to go ahead, this would be an eye sore for nearby residents. EV charging points - resolved two each at the Recreation Ground, Margaret Street, Park Street and one at Bolford Street. Can we get a grant? Cllr Perkins to look into.

10 COMMUNITY HALL

Received update on progress.

11 DEFIBRILLATOR

All working and in use.

12 CLARANCE HOUSE GARDEN WALL

Crumbling wall. Our consultants are dealing with the wall. Resident pointed out that the gate was also in need of repair.

13 PHONE BOX

Everyone acknowledged receipt of the Parish Clerk's letter to UDC expressing our wish to keep the phone box in our town. Cllr Perkins floated the idea of using it to house a bleed kit and a defibrillator if the phone box equipment is not kept. Possibility of a grant to help fund these possible future purchases.

14 Items for the next agenda (not for resolution)

Allotment update after meeting - Ast. Clerk- Land transfer update - Clerk- Valuation and update on Walnut Tree Meadow - Cllr Frostick.

15 Date of next meeting

To be confirmed

CHAIRMAN CLOSED THE MEETING AT 16:00