



THAXTED PARISH COUNCIL

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Minutes of the Thaxted Parish Council meeting held on the 5th September 2024 at 19:30

Present Councillors: Frater (Chair) Knight, (Vice Chair), Frostick, Wattebot, Herbert, Williams, Young, Perkins (Arrived 19:40) Egan (arrived 19:54)

Officers: Dena Oxley (Clerk & RFO)

Public: 3

1	APOLOGIES FOR ABSENCE District Cllr Haynes County and District Cllr Foley Received and accepted
2	DECLARATIONS OF INTEREST None Received
3	PUBLIC REPRESENTATIONS A member of the public wishes to provide an update on matters which are connected to the Minutes of a past meeting, the encroachment on the land owned by ECC and the request for the addition of signs which have not appeared to date. Flooding at Monk Street is caused by blocked drains which are flushed however this does not provide much support, the fact is Monk Street is not on a flood plain.
4	NOTICE OF COUNCIL VACANCIES To Note, the Parish Council currently has TWO vacancies. The Chair and vice Chair have had some interest in these vacancies, contact shall be made to assist in decision-making.
5	REPORTS FROM DISTRICT & COUNTY COUNCILLORS Confirmation of receipt and support of now submitted LHP request for the NEW Bus shelter, supported by council resolution in July 2023 and the Essex Wide Bus Shelter Contract delivery document. Reports received are available in the public pack
6	ELECTRIC VEHICLE CHARGE POINTS IN THAXTED To receive a Brief presentation from Angus Paterson - Electric Vehicle Strategic Senior Officer for Essex. Introducing also Katie. Accessibility affordability and reliability are key objectives which Essex needs to meet. Report provided which will be available in the link to the associated documents.
7	VERIFICATION OF MINUTES Variation of the approval of all minutes. To approve all minutes under full council with the chair of the committee present.

	<p>Resolved To Approve The 27/06/2024 full Council minutes as a true and accurate record of the meeting.</p> <p>Resolved To Approve the minutes of the Planning Committee held on the 23rd May 2024</p> <p>Resolved To Approve the minutes of the Planning Committee held on the 18th July 2024</p> <p>Resolved To Approve the minutes of the Finance Committee held on the 20th June 2024</p>
8	<p>PLANNING</p> <p>UTT/24/2017/HHF PROPOSAL: New front porch extension LOCATION: 23 Rochelle Close Thaxted Resolved to Support</p> <p>UTT/24/2151/HHF PROPOSAL: New access, driveway and proposed loft conversion LOCATION: 79 Newbiggen Street Thaxted Resolved to Support provided highways have no objection to the change of access on to the B184.</p> <p>UTT/24/2009/FUL PROPOSAL: Installation of a new flue for a heating appliance, and installation of a new conservation rooflight to the existing roof slopes of a live/work Sui Generis unit LOCATION: Bluegates Farm Bardfield End Green Resolved to Support</p>
9	<p>THIS COUNCIL'S 4-YEAR PLAN</p> <p><i>In order to fully discuss this item and others, the chairman moves to suspend standing order 3.x.</i></p> <ol style="list-style-type: none"> a) Update received from Cllr Perkins in connection to the location of a MH Bench, directly in front of the pavilion. b) An update from Cllr Perkins in connection to the responses to our recent parking survey. c) To consider the addition of the change of use of the Pavilion for a community space. This finds favour with the Council and shall be added to the plan. It is also discussed that the Clerk shall enquire as to what notice period is needed to terminate the current office space usage.
10	<p>NP</p> <p>Funding has been secured to the value of circa £5k. However, our chairman has resigned for personal reasons.</p> <p>Not able to approve a vision statement, bring back to meeting once NP committee have written statement.</p>
11	<p>SPEEDWATCH</p> <p>Cllr Egan will be representing the council. Andrea Adams is the Tri-Services coordinator.</p>
12	<p>FB AND OTHER SOCIAL MEDIA ACCOUNTS</p> <p>Resolved To Approve the appointment of Cllr Theresa Egan as an administrator on our Parish Council Facebook Page</p> <p>Resolved To Approve the website administration access for Cllr Jo Herbert in all matters connected to the NP including FB advertising for upcoming events</p>
13	<p>CHG WALL REPAIRS</p> <p>To receive an update in connection CHG wall, no progress made to date. Further updates shall</p>

	<p>follow. Cllr Frostick suggests that we get professional services up to tender with a spend of up to £4,500, The Clerk shall liaise with professional services and the Chair of both Council and Assets committee.</p>
14	<p>FINANCIAL MATTERS</p> <p>a) To review and sign online payments as per the report for JUNE, JULY & AUGUST 2024 <i>all invoices listed have been 'examined, verified and certified' by the RFO</i></p>
15	<p>CHAIRMAN'S REPORT</p> <p>a) Incursion at the Rec dealt with swiftly, the clerk is compiling a proposal for other vulnerable areas. In the meantime, the suggestion is to leave the concrete blocks there with a view to having a dialogue with the friendly farmer, whose details must be in the hands of the office staff. Cllr Alex Young and I attended the Local Plan UDC Meeting, the harvest addition is now out. As a reminder, please be aware of your duties as a Cllr in connection to comms. And finally, with regard to the Resignation of Alison Howells who joined this council in 2012, I'd like to relay a message of thanks from us for all her dedication and hard work.</p> <p>b) Re-considerations for Christmas Meal – debated, ongoing. TBA</p>
16	<p>CLERKS REPORT</p> <p>To receive a report on matters connected with the duties of the clerk RFO & staff. Bringing to your attention the highlighted items in connection to the Windmill HE signature requirements. As a result of this information, an Extraordinary meeting has been approved for 13th Sept at 16:30.</p>
17	<p>CUSTODIANS REPORT</p> <p>To receive a report on matters connected to the Guildhall and Town (see associated documents)</p>
18	<p>MEETINGS DATES, COMMITTEES MEMBERS AND STAFFING LEVELS</p> <p>a) Resolved to Approve the New meeting dates b) Resolved to Approve NEW Committee structure c) Resolved to Approval a new staff member</p>
19	<p>DATE AND TIME OF NEXT MEETING</p> <p>The Next meeting of the Full Council shall be 3rd October 2024 at 19:30</p>