



# THAXTED PARISH COUNCIL

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Date of meeting: 9<sup>th</sup> May 2024, Thaxted Guildhall

Present Councillors: Cllrs Frater (Chair), knight (Vicechair), Frostick, Perkins, Wattebot, Williams, Herbert, Egan, Young

Officers: Dena Oxley (Clerk & RFO)

Representatives:

District Cllr Richard Haynes

District & County Cllr Martin Foley (late arrival)

Public: 6 members

1	<b>1.1 Election of Chairman</b> Resolved to elect Cllr Andrew Frater as Chairman of Thaxted Parish Council <b>1.2 Election of Vice Chairman</b> Resolved to elect Cllr Victoria Knight as Vice Chairman of Thaxted Parish Council
2	<b>To approve the adoption on the NALC MODEL standing orders</b> (Tailored to the needs of this council following resolutions of from this meeting) Resolved to Bring to June Meeting
	<b>To approve the adoption of the NALC MODEL financial regulations</b> (Tailored to the needs of this council following resolutions of from this meeting) Resolved to Bring to June Meeting as these were only made public late this afternoon
3	<b>Apologies for absence were heard and accepted from</b> Cllr Nick Weakley Cllr Alison Howells
4	<b>Declarations of Interest</b> Cllr Jenna Perkins declares a DPI UTT/24/0795/HHF and shall leave the room for the discussion.
5	<b>Public representations</b> Two members of Public spoke in connection to an item not on the agenda, chairman steered the conversations and advised accordingly. Public speakers present in support of a planning application and were permitted to speak during this section and to answer questions and points in relation to their application at the time of the Parish Council deliberation.
6	<b>Committees' Memberships (# members) [# quantum per year]</b> Resolved to Approve the Council Committees with Chair & Vice Chair positions remaining unchanged. Resolved to Approve changes to members at detailed. <ul style="list-style-type: none"><li>• Finance (5) {4} Chairman Cllr R Williams - Vice Chair Cllr N Weakley New Approved members = Cllr A Howels, Cllr J Herbert, Cllr T Frostick</li><li>• Open Spaces (5) {3} Chairman Cllr A Howells – Vice Cllr J Perkins New Approved members = Cllr T Egan, Cllr T Frostick, Cllr A Wattebot</li></ul>

	<ul style="list-style-type: none"> <li>• Assets (5) {2} Chairman Cllr T Frostick – Vice Cllr J Herbert New Approved members = Cllr A Howells, Cllr J Perkins, Cllr R Williams</li> <li>• Personnel (6) {2} Chairman V Knight – Cllr J Perkins New Approved members = Cllr R Williams, Cllr A Howells, Cllr Frostick, Cllr Weakley. It is noted that the Terms of reference for this committee must be changed to approve the acceptance of a NON committee chair. This item shall return to the June meeting.</li> <li>• Planning (5) {12} Chairman N Weakley – Vice Cllr T Frostick New Approved members = Cllr A Young, Cllr V Knight, Cllr R Williams</li> <li>• Guildhall (3) see Guildhall minutes dated 24/3/23 Interim Chairman Cllr T Frostick, Existing members Cllr T Egan, Cllr A Frater It was resolved to Approve a new member in addition to the existing. Cllr A Young. This resolution goes against clerks advise and therefore is subject to the Acceptance of this membership at the next Guildhall meeting.</li> </ul>
7	<p><b>Days and Times of Full council meetings for council coming term.</b> To Note the meeting dates for 2024-25</p>
8	<p><b>Working groups</b> Resolved To Approve Councils working groups which shall run no longer than necessary and to be automatically dissolved after 6 months should no meeting have taken place.</p> <ul style="list-style-type: none"> <li>• Neighbourhood Plan Steering Group Cllr Members are, Cllr's Frater, Knight, Herbert, Weakley, Jounge, Williams</li> </ul>
9	<p><b>Representatives to associations &amp; External Organisations</b> To nominate for approval a representative to external associations or organisations. As follows: Existing memberships are as follows:</p> <ul style="list-style-type: none"> <li>• Bolford Street Hall - Cllr Herbert &amp; Cllr Howells - Resolved to remain</li> <li>• Windmill Trust – Cllr Knight – Resolved to remain</li> <li>• Maynards Charity – Cllr Knight &amp; Cllr Frater - Resolved to Remain</li> <li>• Thaxted Twinning Association – Cllr Young – Resolved</li> <li>• Parish Transport Representative – Cllr Wattebot Resolved to Remain</li> <li>• The Thaxted Society – Cllr Frater Resolved to Remain</li> <li>• Patient Participation Group – Thaxted Surgery – Cllr Weakley Resolved to Remain</li> <li>• TPS School Governors – Cllr Perkins Resolved to Remain</li> </ul>
10	<p><b>Reports from District &amp; County Councillors</b> A verbal report was received from Cllr Haynes which included a dialogue in connection to Parking Charge increases in UDC. Maintenance contracts are changing, and a new company shall be taking over. The Local Plan is still underway, a deadline for responses is 11/6/24. Chipping Bay at Monk Street has been reported as Trespass and Cllr Foley is looking into this. Cllr Knight wishes to thank Cllr Foley for his swift response in dealing with the Bus Service Cllr Frater ask Cllr Haynes questions around rates swap.</p>
11	<p><b>Verification of minutes</b> Resolved To <b>Approve</b> The 04/04/2024 full Council minutes as a true and accurate record of the meeting. To <b>Note</b> the minutes of the planning committee held on the 04/04/24</p>
12	<p><b>Chairman's Cup nominations</b> Further nominations were presented, and a winner was selected. (names withheld)</p>
13	<p><b>This Councils 4-year plan</b> Cllr Williams to lead the plan with the chairs of committees for contributions. Clerk to refresh the plan.</p>

## Planning.

UTT/24/0795/HHF

PROPOSAL: Proposed rear dormer to garage

LOCATION: Coverts Bardfield End Green

Resolved to SUPPORT subject to adequate completion of ecological confirmation

UTT/24/0917/HHF

PROPOSAL: First floor side extension

LOCATION: 28 Weaverhead Close Thaxted

Resolved to Support

UTT/24/0954/FUL

PROPOSAL: The installation of a solar PV array to the southern roof slope of an existing outbuilding

LOCATION: Bluegates Farm Bardfield End Green

Resolved to Support

UTT/24/0951/LB

PROPOSAL: Re-paint the exterior of the house changing the colour from a light pink to a dark green.

LOCATION: 4 Mill End Thaxted

Resolved to Support

UTT/24/0898/OP

PROPOSAL: Outline application with all matters reserved for 6 no. dwellings

LOCATION: Land To The North Of Mayes Place Monk Street

Motions proposed:

Cllr Frostick proposed to Support the application.

Cllr Knight Proposed to support with conditions.

A recorded Vote was requested by Cllr Williams and votes were cast to accept Cllr Knights's Proposal.

Support: Cllr Knight, Cllr Frostick, Cllr Perkins, Cllr Young, Cllr Egan

Object: Cllr Williams, Cllr Herbert

No comment: Cllr Frater, Cllr Wattebot

Resolved to support with the following conditions:

Subject to the applicant being asked to amend the site plan, specifically the design of the vehicle access and visitors' parking bays (where it kinks around) to prevent it being converted to a through-access road to the adjoining field at a future date, only once these amendments are made would the Parish Council be minded to support.

UTT/24/1093/FUL

PROPOSAL: S73 application to vary condition 6 (footway) of UTT/23/0526/FUL (Application to vary conditions 4 (approved plans) and 5 (vehicular access) attached to UTT/20/0614/OP (approved at appeal APP/C1570/W/21/3269464) - alterations to Plot 1, provision of electricity sub-station, and alterations to access as previously consented under UTT/22/1020/FUL ) - vary wording to "The development hereby approved shall not be occupied until the dropped kerb crossing point on the north side of Bardfield Road, as shown on drawing IT1431/SK/04 rev F, has been provided and made available for public use. REASON: To increase the accessibility for pedestrians in accordance with Policy GEN1 of the Uttlesford Local Plan (adopted 2005)"

LOCATION: Claypits Farm Bardfield Road

Resolved to Support

UTT/24/0876/TDC

Type: Technical Details Consent

Proposal: Technical Details Consent following UTT/21/1188/PIP (allowed on appeal under ref: APP/C1570/W/21/3281866 for no. residential dwellings

	<p>Location: Summer Lodge Stanbrook Road Thaxted</p> <p>Resolved to object, the proposed houses are not in keeping with the existing housing within this rural hamlet. The area is well known for surface water flooding which would not be reflected in the Environment Agency assessment.</p> <p>It is difficult to envisage that water soaking into higher ground than the road area is going to lessen the surface water flooding which occurs from this field onto the road and down through the opposite premises gardens. This is more likely to exacerbate the problem.</p>
15	<p><b>CHG wall repairs</b></p> <p>The Chair and Clerk gave a verbal report on the state of the collapse and the associated possible costs in relation to the wall at CHG. The heritage of the wall needs to be confirmed, clerk to action.</p>
16	<p><b>Financial Matters</b></p> <p>a) To <b>note the full council</b> Income &amp; Expenditure for the year ending 31<sup>st</sup> March 2023 <b>DRAFT</b></p> <p>b) To <b>review</b> and <b>sign</b> on-line payments as per report for <b>APRIL 2024</b></p> <p>c) to approve the internal auditor for 2024-25 as Vicky Waples</p> <p>d) <b>Resolved</b> to approve the request from the CLT £3650</p>
17	<p><b>Chairman's report</b></p> <p>The Haverhill youth band shall be joining the D-Day memorial parade. A grant to support the band shall be made totalling £150.</p> <p>TPS had its Ofsted, the results shall be published in due course.</p> <p>A verbal Update was received on the Local plan.</p>
18	<p><b>Clerks Report</b></p> <p>To receive a report on matters connected with the duties of the clerk RFO &amp; staff.</p> <p><b>Resolved to approve Clerk report item 17</b></p>
19	<p><b>Custodians Report</b></p> <p>Report received and distributed</p>
20	<p><b>Date and Time of next meeting</b></p> <p>The Next meeting of the Full Council shall be <b>13th June 2024 at 20:00</b>. Different to the advertised date of 6<sup>th</sup> June to accommodate the D Day event.</p>