



# PARISH THAXTED PARISH COUNCIL

Community Information Centre  
7, Town Street, Thaxted,  
Dunmow, Essex, CM6 2LD  
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Date of meeting: 14<sup>th</sup> March 2023, Thaxted Guildhall

Present Councillors: Cllrs Frater (Chair), Howells (Vicechair), Weakley, Frostick, Spencer, Williams, knight, Perkins, Wattebot

Apologies received:  
District Cllr M. Taylor

Officers: Dena Oxley, (Parish Clerk & RFO) via Teams  
Robert Silver – Assistant Clerk

Representatives: Cllr M. Foley, County & District,  
Richard Haynes & Peter Neal representing the Thaxted Local Plan committee.

Public: 1 members present

1	<b>Apologies for absence</b>
2	<b>Declarations of Interest</b> Cllr Frostick declares a NPI in item 6 on the agenda
3	<b>Public representations</b> None
4	<b>Reports from District &amp; County Councillors</b> <b>See attached</b>
5	<b>Verification of minutes</b> <b>Resolved To Approve</b> The 07/02/2023 full Council minutes as a true and accurate record of the meeting.
6	<b>Thaxted Community Land Trust</b> a) <b>Resolved To APPROVE</b> and sign the final Lease including latest amendments between the Parish Council and the <b>CLT</b> Proposed by Cllr knight seconded by Cllr Williams Thanks are given to the Paish Council from two members of the CLT
7	<b>Planning</b> UTT/23/0254/HHF & UTT/23/0261/LB PROPOSAL: Section 73A Retrospective application for raising chimney to 1.8m above thatch LOCATION: Harveys Cottage Watling Lane Resolved to support  UTT/23/0273/HHF PROPOSAL: Replacement Garage LOCATION: Greenhill Cottage Bardfield End Green



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	<p>NOT DISCUSSED – Passed</p> <p>UTT/23/0374/DFO PROPOSAL: Details following outline application UTT/21/1510/OP for 1 no. dwelling - details of appearance, landscaping, layout and scale. LOCATION: Squirrels Croft Bardfield End Green Resolved to make No Comment</p> <p>UTT/23/0295/FUL PROPOSAL: Conversion and alteration of existing annexe/garage to form 1 no. dwelling - (revised scheme to UTT/21/2914/FUL). LOCATION: Annexe At Delamere Cutlers Green Resolved to make No Comment</p> <p>UTT/23/0545/FUL PROPOSAL: Demolition of existing buildings and erection of 2 dwellings with detached garages and associated work LOCATION: J F Knight Roadworks Ltd Cophall Lane Resolved to Support</p> <p>UTT/22/2887/FUL PROPOSAL: Proposed change of use of land and erection of building to rear of property to be used as commercial cattery. LOCATION: Willow Close Folly Mill Lane Resolved to Support with the following conditions and comments (as detailed on line)</p> <p>UTT/23/0526/FUL PROPOSAL: Application to vary conditions 4 (approved plans) and 5 (vehicular access) attached to UTT/20/0614/OP (approved at appeal APP/C1570/W/21/3269464) - alterations to Plot 1, provision of electricity sub-station, and alterations to access as previously consented under UTT/22/1020/FUL LOCATION: Claypits Farm Bardfield Road Resolved to make No Comment</p>
8	<p><b>Community Special Constable</b> Unable to attend – the Clerk spoke about the changes in the department and the new way forward by way of communication</p>
9	<p><b>Woking Group Memberships</b> Resolved To Approve Cllr Williams to be nominations on the following</p>



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	<p>working groups.</p> <ol style="list-style-type: none"> <li>a) Prevention of Crime</li> <li>b) Thaxted Parking</li> </ol>
10	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>• To <b>note</b> Income &amp; Expenditure, February 2023</li> <li>• To <b>review</b> and <b>sign</b> on-line payments as per report for February 2022</li> </ul>
11	<p><b>Chairman's report</b></p> <p>To receive a verbal update from the chairman on matters connected to Thaxted.</p> <ol style="list-style-type: none"> <li>1) Neighbourhood Plan review update We've written to Dean Hermitage to see if there are any funds and this needs to be chased. Peter Neal comments on the NP and speaks of an email to Demitri Macdonald who suggested we contact Locality to see if there are funds. We have been advised that we are eligible to apply again.</li> <li>2) Chairmans Training days – very interesting and rewarding</li> <li>3) Chairmans cup award and nominations to be made in May, write to the Clerk with your nominations.</li> <li>4) Annual Parish Meeting ideas inc. Purdah limitations. To include the nominations we have and the election process.</li> </ol>
12	<p><b>NEW Clerks Report</b></p> <p>Query again the costs attached to Gigaglear, refuse the additional cabinet and insist they take over the existing one if supply needed. Also move the cabinet adjacent to the telegraph poll. Clerk to pursue.</p>
13	<p><b>Green Charter Update</b></p> <p>Unfortunately Thaxted and Saffron Walden were unsuccessful in their application to receive the Grant, although the application was well liked. The ideas taken forward are corporate led and this shall be pursued separately.</p>
14	<p><b>Custodians Report</b></p> <p>No Report Received</p>
15	<p><b>Date and Time of next meeting</b></p> <p><b>The Next meeting shall be our Annual Parish Assembly – on the 28<sup>th</sup> March at 7:30pm at Pams' Plance.</b></p> <p>The Chairman reminds all that the next meeting of the Full Council will be on 11<sup>th</sup> April 8pm, Thaxted Guildhall.</p>