



THAXTED PARISH COUNCIL

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Date of meeting: 11th May 2023, Thaxted Guildhall

Present Councillors: Cllrs Frater (Chair), Howells (Vicechair), Weakley, Frostick, knight, Perkins, Wattebot, Williams, Herbert, Egan.

Officers: Dena Oxley (Clerk & RFO), Robert Silver (Assistant Clerk)

Representatives:

District Cllr Richard Haynes

Peter Neal representing the Thaxted Local Plan committee.

Public: 5 members present

1	<p>1.1 Election of Chairman Resolved to elect Cllr Andrew Frater as Chairman of Thaxted Parish Council, for this his 2nd term.</p> <p>1.2 Received the Chairman's declaration of acceptance of office.</p> <p>1.3 Election of Vice Chairman – Resolved to elect Cllr Victoria Knight as Vice Chairman of Thaxted Parish Council</p> <p>1.4 Vacancies a) To Note the Council's current vacancies of which there are currently two b) Resolved to Co-opt & welcome Theresa Egan to the Council</p> <p>1.5 Introductions from the Chairman for new & returning councillors. The Chairman offers thanks to all returning and new and re-establishes his aspiration for the council with a brief introduction of all around the table.</p>
2	<p>To Resolved to approve the adoption on the NALC MODEL standing orders (Tailored to the needs of this council following resolutions of from this meeting)</p>
3	<p>Apologies for absence District Cllr Martin Foley To note that in future, apologies will only be received if given by 17:00 on the day of the meeting.</p>
4	<p>Declarations of Interest None received</p>
5	<p>Public representations A public speaker wishes to pass comment on item UTT/23/0894/HHF and wishes to offer opinion on the objections made previously. A public speaker wishes to offer guidance on the application UTT/23/0928/FUL which has been refused previously however supported by this council and is available to answer any questions which may be presented this evening if needed.</p>
6	<p>Committees' Memberships 6.1 Resolved to Agree the Council Committees as proposed.</p> <ul style="list-style-type: none">Finance (5) {4} Chairman Cllr R Williams - Vice Chair Cllr N Weakley Cllr A Howels, Cllr J Herbert, Cllr T Frostick

	<ul style="list-style-type: none"> • Open Spaces (5) {3} Chairman Cllr A Howells – Vice Cllr J Perkins Cllr T Egan, Cllr A Frater, Cllr A Wattebot • Assets (5) {2} Chairman Cllr T Frostick – Vice Cllr J Herbert Cllr V Knight, Cllr J Perkins, Cllr Williams • Personnel (6) {2} Chairman V Knight – Cllr J Perkins Cllr R Williams, Cllr A Howells, Cllr Frostick, Cllr Weakley • Planning (5) {12} Chairman N Weakley – Vice Cllr T Frostick Cllr J Herbert, Cllr V Knight, Cllr R Williams • Guildhall (3) <i>see Guildhall minutes dated 24/3/23</i> <i>Interim Chairman Cllr T Frostick, Cllr T Egan, Cllr A Frater</i> <p>6.2 Approve the Membership quota for each committee (excluding Guildhall). 5</p> <p>6.3 Elect the Chair for each Committee.</p> <p>6.4 Elect the vice chair for each Committee.</p> <p>6.5 Approve the quantity of meetings per year for each committee. (as per proposed schedule)</p>
7	Resolved to Agree the Days and Times of Full council meetings for the coming term shall be changed to the 1st Thursday of the month and shall begin at 20:00.
8	<p>Working groups</p> <p>To Approve Council's working groups which shall run no longer that necessary and to be automatically dissolved after 6 months should no meeting have taken place.</p> <p>None resolved</p>
9	<p>Representatives to associations & external Organisations</p> <p>To nominate for approval a representative to external associations or organisations. As follows:</p> <ul style="list-style-type: none"> • Bolford Street Hall - Cllr Herbert & Cllr Howells • Windmill Trust – Cllr Knight • Maynards Chairty – Cllr Knight & Cllr Frater • Thaxted Twinning Association – Cllr Egan • Parish Transport Representative – Cllr Wattebot • The Thaxted Society – Cllr Frater • Patient Participation Group – Thaxted Surgery – Cllr Weakley • TPS School Governors – Cllr Perkins
10	<p>Reports from District & County Councillors</p> <p>District Cllr Richard Haynes in attendance speaks on behalf of ECC Cllr Foley, highways matters, parking & speeding and the scheme shall be looked at under consultation.</p> <p>Its early days for the new council term and committee structures are in discussion.</p>
11	<p>Verification of minutes</p> <p>Resolved To Approve The 11/04/2023 full Council minutes as a true and accurate record of the meeting.</p>
12	<p>Chairmans cup winner</p> <p>The first Chairman's cup was awarded to the winning nominee, Oliver Legge, and a cheque was presented along with the cup to the candidate.</p>
13	<p>This Council's 4-year plan.</p> <p>Please present these to the clerk by 19th June for July's meeting for full deliberation</p>

14	<p>Planning. UTT/23/0894/HHF PROPOSAL: Two storey side extension to include rear single storey orangery. LOCATION: 6 Star Mead Thaxted Resolved to Support</p> <p>UTT/23/0528/LB PROPOSAL: Insert firewall in front attic between numbers 12 and 14 Watling Street LOCATION: 14 Watling Street Thaxted Resolved to Support</p> <p>UTT/23/0928/FUL PROPOSAL: Demolition of existing hay barn and erection of new agricultural dwelling LOCATION: Lodge Farm Bardfield End Green Resolved to Support</p>
15	<p>Community Special Constable or Police update Report given from Keeley Twitchett 42082472 (see attached) Cllr knight wishes to pass on thanks to PC Carl Wright who supported our coronation event.</p>
16	<p>Financial Matters a) To note the full council Income & Expenditure for the year ending 31st March 2023 DRAFT b) To review and sign on-line payments as per report for APRIL 2023</p>
17	<p>Chairman's report To receive a verbal update on matters relating to duties of the Chairman, and to congratulate the council for retaining the GPC. And congratulate the newly appointed District Cllr Haynes and Cllr Foley for retaining his county council position. The celebration from the coronation event was described as 'Brilliant' and formally the Council thank the TFT for the work they did in making this event happen, and all the volunteers who assisted. The back room in the library shall have a CAB computer unit installed next week for local residents use to access CAB advice.</p>
18	<p>Clerks Report To receive a report on matters connected with the duties of the clerk RFO & staff. 18.1 to Resolved to pass this Approval to the Chair of finance and agree best solution directly with the Clerk for the insurance provider and the three-year term</p>
19	<p>Custodians Report To receive a report on matters connected to the Guildhall and Town – it was noted that this was one of the best reports seen and the Council would like to congratulate the Custodian, this style of report has been requested to be provided monthly going forward.</p>
20	<p>Date and Time of next meeting The Next meeting of the Full Council shall be 8th June 2023 20:00.</p>