



THAXTED PARISH COUNCIL

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MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON TUESDAY 8th February 2022 at 7:30 pm in Guildhall

Present: Councillors: T Frostick (Chairman), A Frater (Vice Chairman) V Knight, A Howells, R Barrington, P Flint. R Williams, A wattebot, J Spencer.

Also Present:

District Cllr Mike Taylor
Dena Ludford (Clerk & RFO)
Richard Haynes from the Thaxted Local Plan group
No members of the Public

21/22.955 APOLOGIES FOR ABSENCE

Cllr Jenna Perkins
District & County Cllr Martin Foley

21/22.956 DECLARATION OF INTERESTS

Cllr Frostick declares a NPI in matters relating to the TCLT

21/22.957 PUBLIC REPRESENTATIONS

None

21/22.958 SGT BAILEY ESSEX POLICE

PCSO Morris and Sgt Bayley reports that over the past 12 months the following crimes have been reported in Thaxted.

21 reported assaults

6 burglaries

3 thefts from motor vehicles

6 criminal damage

2 theft of motor vehicle

1 burglary for business

1 robbery

1 class B in production concern

Local officers are PC Wright and PCSO Morris

Surgeries have been arranged in the library and the dates agreed are: 4th March & 8th April.

Cllr Barrington asks How many of the 7 crimes (burglary and robbery) have been detected? The answers couldn't be provided during the meeting. Further, if the Home Secretary's recent request for the police to attend burglaries is being actively considered.

Sgt Bailey reports that CID who are based out of Braintree attend all burglaries and they organise scenes of crime who also attend.

21/22.959 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

Cllr Taylor reports on the recent UDC position in relation to planning, Government notifies council of 'designation' over major planning application decisions.

21/22.960 REPORTS FROM COUNTY COUNCILLOR ON MATTERS RELATING TO THE PARISH OF THAXTED

(See reports attached)

21/22.961 MINUTES

RESOLVED To APPROVE and sign as a correct record the minutes of the Council meeting held on 14th DECEMBER 2021

21/22.962 PLANNING

1. UTT/22/0162/HHF
PROPOSAL: Proposed single storey rear extension, change of use from garden room/store to ancillary accommodation, re-roof and new fenestration to proposed ancillary accommodation
LOCATION: Cloisters Folly Mill Lane
RESOLVED to make NO COMMENT
2. UTT/22/0217/LB
PROPOSAL: Proposed replacement single glazed timber painted window to south elevation. Proposed replacement timber painted door to south elevation
LOCATION: Holly Oak Farm Bardfield End Green
RESOLVED to SUPPORT
3. UTT/22/0247/HHF & UTT/22/0248/LB
PROPOSAL: Single storey rear extension
LOCATION: Cutlers Cottage Orange Street
RESOLVED to not object to the principle of the extension however to make following comments:
The amount of glazing on the new extension is out of keeping and not sympathetic to the existing building. This type of fenestration is alien to the character of the Conservation Area.
4. UTT/22/0190/HHF
PROPOSAL: Section 73A retrospective application for the extension of existing garage.
LOCATION: Prouds Cottage Walden Road
RESOLVED to make NO COMMENT, as a council we do not support retrospective planning applications.
5. UTT/22/0160/HHF
PROPOSAL: Proposed vehicular access and on plot parking
LOCATION: 6 Bardfield End Villas Bardfield Road
RESOLVED to SUPPORT
6. UTT/22/0271/HHF
PROPOSAL: Proposed demolition of conservatory and erection of single storey garden room extension (listed building consent UTT/20/2720/LB approved at appeal ref APP/C1570/Y/21/3270814).
LOCATION: Freemans Farm Bardfield Road
RESOLVED to make NO COMMENT

21/22.955 LOCAL PLAN UPDATE

There remains the outstanding issue of the heritage and landscape study which ignores view and setting, there is also the issue in regard to how much weight will be applied to the NP. The meetings are being held in camera or only in closed session. Cllr Taylor wishes this to be changed as he would welcome the professional support of other colleagues, although understands the sensitivity of the dialogue.

21/22.956 HIGHWAYS BYWAY NOTICE

RESOLVED To RESPOND objecting to the proposed changes.

To revoke the Seasonal Prohibition of Driving 1 November to 31 March, on the following length of Byways, Delfits Lane in the District of Uttlesford1. To revoke the Seasonal Prohibition of Driving 1 November to 31 March, on the following length of Byways, Delfits Lane in the District of Uttlesford

Please NOTE: The deadline for objections is **11th February**.

The council wishes to object to the revoking of seasonal prohibition and for access to remain as is.

21/22.957 THAXTED GREEN CHARTER

To receive an update from the Clerk and Cllr Howells following the Climate Crisis Conference and to **CONSIDER** what Thaxted may wish to pursue as part of the Thaxted Green Charter
Cllr Frater presents the council with ideas for charter collaboration with other organisations pivotal within the Thaxted Community, the council wish for this to be pursued and Cllr Frater and Howells will tailor this and return to the next meeting with a further draft.

21/22.958 OPEN SPACES VERGE TRIAL

RESOLVED To leave the area at the coach park and outside Morris Dance place uncut and planted with wild flowers. A trial for year will be monitored.

21/22.959 HEALTH & SAFETY

- 1) To **NOTE** the latest compliance survey & the **GOLD** certificate of achievement attained by this Council
- 2) To **NOTE** the latest Competent Advice Certificate
- 3) **RESOLVED** To **RECEIVE & SIGN** the latest **ENVIRONMENTAL POLICY STATEMENT**
- 4) **RESOLVED** To **SIGN PART 1 STATEMENT OF INTENT**
- 5) To **RECEIVE** Part 2 & 3 **COUNCIL ORGANISATION AND RESPONSIBILITIES & GENERAL ARRANGEMENTS**

21/22.960 COMMUNITY SPECIAL CONSTABLES

We look forward to welcoming our new community special constable once they are fully trained.

21/22.961 GUILDHALL VOLUNTEERING

To seek and agree individual commitments from this council on volunteering dates for the upcoming Guildhall Open season. A template will be created for Cllrs to place their names against their committed dates.

21/22.962 MEETING DATES

To **CONSIDER** the draft upcoming meeting dates for the Council and its Committees

21/22.963 TCLT UPDATE & LAND ENCROACHMENT UPDATE

- a) To receive a verbal update from the Chairman in connection to a land encroachment matter affecting the Parish Councils boundaries at the site affronting Levitts farmhouse along the Bardfield road. Our solicitor has met us on site and has written to the encroacher.
- b) To **NOTE** the Parish Council were unsuccessful in their bid to purchase community land along the Bardfield road.
- c) **RESOLVED** To re - **APPROVE** the lease of the land to the **TCLT** for a period of 251 years to support the long-term considerations for this project.

21/22.964 PARKING IN THAXTED

- a) To receive a report from the Parking working group.
- b) **RESOLVED** To **ACCEPT** the letter to be sent to all Newbiggen Street residents re pavement parking.

21/22.965 QUEENS PLATINUM JUBILEE

Cllr Knight reports that the group is within budget and a clear remit from the TFT and we shall only spend within our The profits from the event will be distributed, the TFT keep back a proportion to plough back in to the next fayre, and the rest is divided between the community support groups, Cllr Perkins and Knight will be speaking with those concerned to ensure that the Parish Council and the parishioners are included within this equation.

21/22.966 ALLOTMENT PARKING UPDATE

To receive an update from the Clerk and Chairman in connection to matters arising from this item previous reviewed and resolved by this council on the 13th July 2021. (Minute ref 20/22.839)

21/22.967 FINANCE

a) EMR'S & CURRENT ACCOUNTS November 2021

To **NOTE** Account income and receipts
(See attached report's)

b) TO REVIEW ON LINE PAYMENT FOR APPROVAL

to sign and approve the on line payments as detailed (December 2021 & January 2022)

21/22.968 **UPDATE REGARDING THAXTED DAY CENTRE**

The Day centre is in the process of reopening and further details will follow. They are a constituted community organisation.

21/22.969 **Date of NEXT MEETING**

TUESDAY 8th March 2022 at The Guildhall at 7:30pm.