



THAXTED PARISH COUNCIL

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MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON TUESDAY 19th July 2022 at 8pm in Thaxted Guildhall

Present: Councillors: A Frater (Chairman), A Howells (Vice Chair) T Frostick, R Barrington, J Perkins. A Wattebot, R Williams, J Spencer, P Flint, N Weakley.

Also Present:

Dena Ludford (Clerk & RFO)

R Haynes from the NP working group and 4 members of the Public

22/23.1015 APOLOGIES FOR ABSENCE

District & County Cllr Martin Foley

District Cllr Mike Taylor

Cllr Victoria Knight

22/23.1016 DECLARATION OF INTERESTS

None Received

22/23.1017 PUBLIC REPRESENTATIONS

Our Police community Support officer reports on the hours undertaken in Thaxted this past month. For note; speeding seems to be the biggest issue, meeting people who are keen to talk and following up with the school community officer soon in connection to recent criminal activity in the Toilets.

22/23.1018 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

None Received

Cllr Frostick asks about the £1m grant fund that Cllr pepper has for green initiatives and now doesn't know how to spend this, this is being handed out to Parish Councils. The Chairman asks if the Clerk could write to our District Cllr to request information in relation to this fund.

22/23.1019 REPORTS FROM COUNTY COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

None Received

The Chairman asks the council what their views are in connection to the lack of reports from District & County Councils. The chairman hears the view and will contact both Cllrs accordingly.

22/23.1020 MINUTES

RESOLVED To APPROVE and sign as a correct record the minutes of the full Council meeting held on 14th June 2022

22/23.1021 FIREPIT AT WELLYBOOT WOOD & HALL PROVISIONS ELSEWHERE

- a. To consider a firepit at the location known as Welly Boot Wood.

The Council after deliberation are not able to decide in the current circumstances as our insurance provider will not cover bonfires, the Scouts will see what insurance provisions can be made from their perspective. The Clerk will contact Newport Parish Council, who have a firepit provision, to seek their advice. Cllr Howells will also pay a visit to the area to seek clarity on the suggested location.

- b. To continue dialogue with the Parish Council on matters relating a hall for youth services.

After much debate it is agreed that the responsibility of finding a hall for youth groups does not sit directly within the role or duties of the Parish Council, it is further noted that the efforts the Parish Council have made in connection to same have been extensive. Cllr Williams remarks that the Scouts have had opportunities in the past in connection to the Youth club and the location of the hut, and this has been rejected by the Scouts as not adequate for all the groups. Cllr Williams remarks that surely the Scouts must start somewhere. Cllr Frostick remarks that on one occasion a portion of land for the purpose of community use was intimated during a planning application, which would have paved the way for over 100 homes in Thaxted, the other just over 50 homes which came to us with the promise of sports playing fields and a new community building, Cllr Frostick comments that we are a divided community, on one hand we don't like additional builds, however, we get no additional infrastructure without this, these matters are always in debate. It is **RESOLVED** for the Clerk to Send over Emma Blazeby contact details to the Scouts to make direct contact in connection to the missing portion of land as identified through the S106 agreement identified as 'Land South of Samford Road, Thaxted: UTT/12/5754/FUL.'

22/23.1022 PLANNING

- I. UTT/22/1693/HHF

PROPOSAL: Two storey side extension.

LOCATION: 6 Star Mead Thaxted

RESOLVED to **OBJECT** on the grounds of overdevelopment and out of context with surrounding property within the conservation area, it will also lead to significant vehicular clutter in Star Mead.

- II. UTT/22/1732/FUL

PROPOSAL: Replacement of existing track with concrete and addition of new track to from a new access. This will reduce the amount of mud coming into the yard and aid site security.

LOCATION: Brocks Wheel And Tyre Ltd Woodhams Farm

RESOLVED to make **NO COMMENT**

- III. UTT/21/1833/FUL

PROPOSAL: Construction and operation of a solar farm comprising ground mounted solar photovoltaic (PV) arrays and battery storage together with associated development, including inverter cabins, DNO substation, customer switchgear, access, fencing, CCTV cameras and landscaping.

LOCATION: Land West Of Thaxted Cutlers Green Lane Thaxted

RESOLVED to **OBJECT**

The Parish Council wish for the Clerk to contact UDC Planning and request the details of what exactly has changed within this application.

- IV. UTT/22/1704/FUL

PROPOSAL: Erection of pair of cartlodges.

LOCATION: Potters Cottage and Willow Cottage Bardfield Road

RESOLVED to **OBJECT** on the grounds of overdevelopment detrimental to the setting of a grade 2 listed building

V. UTT/22/1895/AV

PROPOSAL: Proposed erection of temporary site sales boards in 'V' formation

LOCATION: J F Knight Roadworks Ltd Copthall Lane

RESOLVED to Make **NO COMMENT**

22/23.1023 HAVE YOUR SAY ON THE LOCAL COUNCIL TAX SUPPORT SCHEME 2023/24

We are inviting you to take part in this year's consultation on Uttlesford District Council's proposed LCTS scheme for 2023/24. The consultation opens today (Monday 20 June) and runs until Monday 5 September 2022.

RESOLVED to resend the last letter sent.

22/23.1024 UTTLESFORD DISTRICT PARKING REVIEW

Cllr Barrington provides a report and this will be attached to the minutes as an appendix. In summary:

The Chairman asks Cllr Barrington for three top lines from the report.

- They are trying to help parishes like us to help sort out our parking issues, Newbiggen street in connection to parking or path. Whist we await funding for our feasibility study. Cllr Frater announces that to the best of his knowledge this has been approved.
- We were asked who owns Margaret Street Car Park and if we were able to provide vehicular numbers at various times in the week. Cllr Flint has volunteered to monitor this once or twice.
- Watling Lane, where do they park?

The Chairman asks the council if we agree to set a Policy that in the future Thaxted will make provisions to charge for car parks in all their car parks. After debate, this will form an upcoming agenda item.

22/23.1025 OPERATION TOWER LONDON BRIDGE

RESOLVED the following items after consideration & **APPROVE** the Clerk move forward with preparations and actions. Clerk to forward to all Cllrs the official protocol.

- Flagpole temporary located either at the Bullring or within the church.?
- Rename Mgs Street gardens to Queen Elizabeth gardens?
- Book of condolence that we keep in the Guildhall or in the Church?

22/23.1026 TOUCHPOINT STANSTEAD - FOOD

After receiving a verbal report from Cllr Perkins it is **RESOLVED** to seek further clarity before bringing this back to the council.

22/23.1027 CONSULTATION ON THE 2022 DRAFT PHARMACEUTICAL NEEDS ASSESSMENT FOR THE ESSEX HEALTH AND WELLBEING BOARD

The Draft PNA is now ready for consultation. The consultation will be open from 30th May 2022 to 5th August 2022. As part the consultation we are inviting you to comment on the draft PNA by accessing the documents and the online survey through the Essex County Council consultation website: [Essex HWB draft PNA Consultation](#)

Cllrs to respond as individuals if they wish to.

22/23.1028 CHAIRMANS REPORT

The clerk and I have met with Gigaclear in connection to Hyper lightning speed broadband, the town map was provided, and we've included some of our outer fringe areas, in addition to that we've also asked for community Hubs in a variety of locations.

I've also put in an expression of interests in relation to the shared prosperity fund for some sports equipment.

- a. To ask if everyone has read the good councillors guide that we adopted last month? as a reminder, please do so by September when this will be reviewed once more and adopted.

22/23.1029 CLERKS REPORT

See attached

After much debate in connection with the purchase of the booking software as detailed in the Clerks Report administered and delivered by Scribe.

Cllr Spencer proposes that 1) we go ahead with the package.

Cllr Frostick counter proposes this and proposes 2) that we hold off awaiting further information.

Questions from the council include: Who's going to list the assets, who's going to take pictures, who's going to manage the website, how do the caveats work, are other collaborators fully on board with this?

The Clerk will set up with Cllr Frater and Cllr Howells a training session hosted by Scribe. The Clerk shall also find out which town councils are currently using this bookings package.

a.

Proposal 1 receives **2** votes in favour

Proposal 2 received **6** votes in favour

Motion carried in favour of **Proposal 2 RESOLVED** To hold off pending further information and return this item to council once information has been gathered.

22/23.1030 CUSTODIANS REPORT

The Chairman states to the Council that this was once received however hasn't been produced for a while, next month this shall return. Cllr Frostick states that this report does not sit within the Full Council it sits under the Guildhall Management committee and has nothing to do with the council. The Chairman reminds Cllr Frostick that matters connected to the duties of Town Custodian would be reported to full council whereas the Guildhall Custodian Duties would fall under the committee as mentioned. The Chairman also states that the Clerk and he have a meeting set up next week where full reporting can also be discussed going forward.

22/23.1031 FINANCE

a) EMR's

To **NOTE** the EMR's

(See attached report)

Cllr Frostick remarks that this information wasn't available until 4 hours prior to this meeting therefore he was unable to view this and pass comment. The Clerk reminds Cllr Frostick that he and others have a live link to this accounts package where full details can be viewed at any point in time.

b) to **NOTE** the income & Expenditure for this Quarter so far (April- June)

b) TO REVIEW ONLINE PAYMENT FOR APPROVAL

To sign and approve the online payments as detailed

c) UK SHARED PROSPERITY FUND PROJECT TEMPLATE

RESOLVED that The Chairman and the Clerk will relook at the list previously received.

22/23.1032 DATE OF THE NEXT & future MEETING (Held only if needed in August) 9th August 8PM in the Guildhall

Both the Chairman of the Assets and services committee and Finance and Establishment committees wish to arrange meeting for an agreeable date in September, this is TBA

To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.

22/23.1033 DEVELOPMENT OPPORTUNITY

A Verbal Report was received from Cllr Frostick in connection to a plot of land whereby bungalows which meet the Housing needs as identified in the survey provided within the NP would be able to be built. As a result of this the CLT with the support of a private unknown donation would be gifted a built home for occupation by an eligible person under the terms of the CLT membership and allocations Policy.

22/23.1034 ACCOMMODATION REQUIREMENTS

A verbal report was received from the Chairman of Finance re Council accommodation requirements. The proposals are that sewerage connections need to be the first outlay. This received full support from the Council.