



# PARISH THAXTED PARISH COUNCIL

Community Information Centre  
7, Town Street, Thaxted,  
Dunmow, Essex, CM6 2LD  
Tel: 01371 831952.

email: [clerk@thaxted.co.uk](mailto:clerk@thaxted.co.uk)  
web: [www.thaxted.co.uk](http://www.thaxted.co.uk)

## Minutes of Full Council Meeting

Date of meeting: 13th December 2022, Thaxted Guildhall

Present Councillors: Cllrs Frater (Chair), Weakley, Frostick, Williams, Howells (Vicechair), knight, flint,

(digitally present) Cllr Perkins & Spencer (Left due to technical reasons).

Officers: Dena Oxley, (Parish Clerk & RFO)

Representatives: Cllr M. Foley, County & District,

Public: 1 member present

22/23.1055	<b>Apologies for absence</b> Apologies received and accepted from Cllrs Barrington, Peter Neal.
22/23.1056	<b>Declarations of Interest</b> None received
22/23.1057	<b>Public representations</b> Representations were made regarding planning item 2 specifically in relation to a previous appeal decision.
22/23.1058/9	<b>Reports from District &amp; County Councillors</b> Received verbal report from County & District Cllr Foley
22/23.1060	<b>Verification of minutes</b> <b>RESOLVED To APPROVE</b> The 08/11/2022 full Council minutes as a true and accurate record of the meeting.
22/23/1061	<b>To receive minutes of committee meetings</b> To received and <b>note</b> minutes from the following committees: <ul style="list-style-type: none"><li>• Finance &amp; Establishment 6/12/2022 (draft minutes)</li><li>• Planning committee 6/12/22 (Draft Minutes)</li></ul>
22/23.1062	<b>Planning</b> 1. UTT/22/3206/HHF PROPOSAL: Part two storey, part single storey extension



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	<p>LOCATION: Chelmer House The Drive <b>Resolved to Make No comment</b></p> <p>2. UTT/22/1693/HHF Approved with Conditions &amp; UTT/22/1045/HHF Refused: 6-star Mead Thaxted The Applicant wishes to gain the opinion of the council before a third submission is made in connection to this scheme. Please <b>NOTE</b> there is no resolution needed in connection to this item.</p>
22/23.1063	<p><b>NEW MODEL CODE OF CONDUCT</b> <b>RESOLVED To APPROVE</b> adoption of the NEW model code.</p>
22/23.1064	<p><b>HIGHWAYS RANGERS WITHDRAWAL</b></p> <p><b>RESOLVED To REJECT</b> the funding request from UDC for the continuation of this ECC Highways service.</p>
22/23.1065	<p><b>Chairman's Report</b></p> <ul style="list-style-type: none"> <li>• Neighbourhood Plan review proposal</li> <li>• Update on involvement with the Community Magazine given.</li> <li>• Restorative Justice update – letter read to the council.</li> <li>• Record of thanks to Christmas Tree Committee - <b>NOTED</b></li> <li>• New agenda new minutes – <b>Approved</b></li> <li>• New working meeting practices for debate – No Changes recorded</li> </ul>
22/23.1066	<p><b>Clerk's Report</b></p> <ul style="list-style-type: none"> <li>• Christmas meal date Fri 27<sup>th</sup> January - <b>Approved</b></li> <li>• Verbal Update given on Assistant Clerk advert / applications</li> </ul>
22/23.1067	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>• <b>RESOLVED To APPROVE</b> the Budget for 2023-24 with the adjusted uplift to a total of £136,000</li> <li>• To <b>note</b> Income &amp; Expenditure, November 2022</li> <li>• on-line payments, <b>reviewed</b> and <b>signed</b> as per report</li> <li>• <b>RESOLVED To APPROVE</b> recommendation for interim internal audit (Jan/Feb)</li> <li>• <b>NOTED</b>, on the 15/11/22 the Clerk requested a Dissolution clause be added to ensure proper accounting of our charitable trust.</li> <li>• <b>NOTED</b>, external auditor for the 2022-23 term will be PKF Littlejohn LLP.(no change)</li> </ul>
22.23.1068	<p><b>Date and Time of next meeting and office closure</b></p>



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	<p>The Chairman reminded all that the next meeting of Full Council will be on 19<sup>th</sup> January at 8pm, Thaxted Guildhall. <b>Parish office will be closed from 23<sup>rd</sup> December and reopen on 3<sup>rd</sup> January (please note the Clerk is on Annual Leave until the 12<sup>th</sup> January)</b></p>
22.23.1069	<p><b>Confidential Item</b></p> <p><i>To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.</i></p> <ul style="list-style-type: none"><li>• Cllrs Response to recent market related issue to be considered as an opportunity to develop and understand roles.</li><li>• Received verbal update on potential recreational land lease (Cllr Frostick)</li></ul>