



# THAXTED PARISH COUNCIL

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## MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON THURSDAY 4<sup>th</sup> March 2021 at 8 pm VIA Zoom

In accordance with the Coronavirus Act 2020, c. 7, Part 1, Local authority meetings, Section 78 – Members are permitted to be present and attend a meeting without being present in the Council Chamber or together in the same place - extract from this Act reads: “The provision which may be made by virtue of subsection (1)(d) includes in particular provision for persons to attend, speak at, vote in, or otherwise participate in, local authority meetings without all of the persons, or without any of the persons, being together in the same place.”

**Present:** Councillors: T Frostick (Chairman), A Frater (Vice Chairman) V Knight, J Spencer, A Howells, R Williams, R Barrington, A Wattebot, D Morgan,

Also Present: Dena Ludford (Clerk & RFO)  
Richard Haynes & Peter Neal from the Local Plan committee  
4 members of the Public

### 19/20.750 APOLOGIES FOR ABSENCE

None received

### 19/20.751 DECLARATION OF INTERESTS

None Received

### 19/20.752 PUBLIC REPRESENTATIONS

No Public representations

### 19/20.753 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

**See attached**, (in addition to this Cllr Foley would also like to show the council tax expenditure)



**19/20.754 REPORTS FROM COUNTY COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED**

**See attached**

In addition to this; the clerk reports on the following in connection to the culvert B1051 Thaxted to Broxted Road, near to Haigh's Yard at Armigers Farm, Stanbrook CM6 2NN. Officers have recently been notified that the ditch has been cleared and they are now in the process of arranging works to clear the culvert and any other drainage assets here. Officers hope to arrange this at the same time as the works planned for Monk Street nearby. The Chairman raised the issue of street lights still not working in parts of Thaxted.

**19/20.755 MINUTES**

**RESOLVED** To **APPROVE** and **DIGITALLY** sign as a correct record the minutes of the Council meeting held on **4<sup>th</sup> FEBRUARY 2021**

**19/20.756 COMMITTEE MINUTES**

Council **NOTED** the minutes of the Planning committee held on the 25<sup>th</sup> February 2021

**19/20.757 PLANNING**

*During the planning section of any full council meeting, a member/member's of the Neighbourhood Plan delivery group, (if present) will be invited to join the council table for participation, one vote may be cast in accordance to the Committee's terms of reference.*

*To better support the response of planning applications through the Parish Council during the Covid-19 pandemic, the Clerk shall inform all members of applications received, invitation to comment will be presented through email, where all responses will be collated, The Clerk, together with the Chairman of the Planning Committee will formulate the majority response to the District Council Planning Portal. In the event of any new dwelling application, a decision to hold a remote zoom meeting will be made at the discretion of the Chairman of the Council.*

**I. UTT/21/0641/CLE**

PROPOSAL: Lawful implementation of extant planning permission ref- UTT/17/1869/FUL for the 'Demolition of existing house and construction of 3 detached dwellings and garages'

LOCATION: The Drive, Chelmer House Watling Lane

Richard and Peter explained there was not much the Parish Council could comment on and it was a matter for UDC to determine if works had actually started.

**19/20.758 COMMUNITY SPECIAL CONSTABLE (CSC)**

**Resolved** to **APPROVE** the recruitment appeal for a **CSC** for Thaxted for a minimum of 16 hours per month

**Resolved** to **APPROVE** a budget once recruitment and selection process is completed for no more than £1000 per annum for the **CSC**.

**Resolved** to **APPROVE** and **AUTHORISE** the Clerk to sign the Legal agreement as part of the CSC process.

**19/20.759 PLANNING ENFORCEMENT**

**Resolved** to **APPROVE** the clerk raising any investigations into enforcement matters with UDC.

**19/20.760 ARTICLE 4 DIRECTION**

**Resolved** to **APPROVE** the Clerk and Richard Haynes pursuing UDC for an article 4 direction For Thaxted.

**19/20.761 REPORT FROM THE CLT**

The Chairman gives a verbal report in connection to the CLT. The CLT now has a constituted Board, with a Chairman and vice chairman, treasurer and secretary and is moving in a forwardly direction with a new Logo and are in the process of trying to get a bank account. The Board will be in touch with UDC in regard to trying to seek other site options should they become available for CLT use.

**RESOLVED** To **AGREE** to undertake an updated housing needs survey by the RCCE.

**19/20.762 PRE-PLANNING APPLICATION**

**RESOLVED** To **AUTHORISE** the Clerk and Chairman to submit a pre planning application on the old Levitts Amenity site.

**19/20.763 LOCAL PLAN CONSULTATION**

Richard Haynes gave a full verbal report on what has been happening.

**RESOLVED** To **AGREE** a budget which will be taken from the Neighbourhood plan budget.

**RESOLVED** to **AGREE** the committee's draft terms of reference

**19/20.764 SOLAR FARM**

a) **RESOLVED** to **AGREE** a further date for developers meeting.

b) **RESOLVED** to **CONSIDER** a letter of intent or S106/planning condition between the developer and the Parish Council.

The council have a desire to write to UDC in connection to insisting that an EIA (environmental Impact Assessment) condition report be insisted upon in relation to this application, the Clerk will write to UDC to inform them of our desire and the reasons behind this.

There is a desire to request that Low Carbon consider providing a community benefit in relation to the previous scheme at Terriers Farm, this idea meets good favour with the council.

**19/20.765 LAND ENCROACHMENT AT THE CRICKET GREEN**

Cllr Knight is pleased to see Cllr Morgan and has requested that this be brought back to the next meeting.

**19/20.766 ANNUAL PARISH ASSEMBLY**

**RESOLVED** to postpone the 2021 Annual Parish Assembly due to COVID-19 related restrictions, until 2022.

**19/20.767 ANNUAL COUNCIL MEETING**

**RESOLVED** To **APPROVE** moving the date of the Annual Council meeting to Tuesday 4<sup>th</sup> May 2021 at 8pm via Zoom.

**19/20.768 FUTURE COUNCIL MEETINGS**

Council discussed and considered the alternatives to future council meetings post May 7<sup>th</sup> 2021 should the current legislation not be renewed.

**Resolved** that the Clerk and Chairman take what action is required to continue Council meetings beyond 7<sup>th</sup> May 2021.

**19/20.769 ST JOHNS AMBULANCE LICENCE**

**RESOLVED** To **AUTHORISE** the Clerk and Chairman to sign the licence agreement for the access gate arrangements.

**19/20.770 THAXTED RANGERS LICENCE EXTENSION REQUEST**

**RESOLVED** To **APPROVE** a licence extension request for one calendar month for the use of the football club.

The Council Authorised the Clerk, Chairman and Vice Chairman of the F & A Committee to meet with Thaxted Rangers to **CONSIDER and resolve** the future of the licence renewal and terms between Thaxted Parish Council and the Thaxted Rangers before the 1<sup>st</sup> September 2021.

**19/20.771 MEMBERSHIPS RENEWALS**

**Resolved** to renew the RCCE at £66 & NCLT £150 memberships.

**19/20.772 National Model Design Code: testing programme – expressions of interest – Thaxted**

**Resolved** Thaxted Parish Council take part in this and submit a critical appraisal as a part of the process.  
<https://www.gov.uk/government/consultations/national-planning-policy-framework-and-national-model-design-code-consultation-proposals>

**19/20.773 CALL FOR SITES**

Uttlesford District Council has published Call for Sites 2021 for consultation.

**It is RESOLVED** that Thaxted Parish Council has no parcels of land they wish to consider for the call for sites process.

Please select the following link to view this consultation:

<https://uttlesford-consult.objective.co.uk/kse/event/35905> If the link appears to be broken, please try copying the entire link into the address bar on your web browser.

**19/20.774 BENCHES IN THE COMMUNITY**

**RESOLVED** To allow the Clerk to organise and manage a replacement bench the, Plymouth Brethren Christian Church' are gifting the replacement as Public Benefit, and this council thanks the benefactor in advance of this gift.

**19/20.775 FINANCE**

- a) Council **NOTED** and **APPROVED** the Councils Gross income, expenditure and EMR balances.
- b) **TO REVIEW ONLINE PAYMENT FOR APPROVAL**

**Resolved** to **DIGITALLY SIGN** and **APPROVE** the online payments as detailed for approval.

**19/20.776 DATE OF THE NEXT MEETING:**

Future scheduled Council meeting will be Thursday **8<sup>th</sup> April 2021** and will remain via the Digital Zoom platform.