



THAXTED PARISH COUNCIL

Community Information Centre
7, Town Street, Thaxted,
Dunmow, Essex, CM6 2LD
Tel: 01371 831952.
email: clerk@thaxted.co.uk.
web: www.thaxted.co.uk

MINUTES OF THE COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON THURSDAY 13th July 2021 at 7:30pm in Bolford Street Hall

Present: Councillors: T Frostick (Chairman), A Frater (Vice Chairman) V Knight, A Howells, , J Perkins, A Watterbot

Also Present: Dena Ludford (Clerk & RFO)

Richard Haynes & Peter Neal from the Local Plan committee

4 members of the Public

Mike Collins Deputy Clerk

21/22.817 APOLOGIES FOR ABSENCE

J Spencer

R Barrington

R Williams

D Morgan

Combined Essex and District Cllr Martin Foley

21/22.830 TO CONSIDER THE FOLLOWING APPLICANTS FOR CO-OPTION

To Co-opt to the vacant position from the resignation of Colin Michael

(Applications are attached separately)

The council vote on the co-option in secret ballot.

RESOLVED to co-opt Paul Flint to the Parish Council

The PC wishes to thank all applicants who take an interest in becoming a Cllr and would encourage anyone interested in becoming a parish Cllr to remain watchful for opportunities and attend any public meeting if able.

21/22.831 DECLARATION OF INTERESTS

Cllr J perkins declares a PI in item D under planning

Cllr V knight declared a NPI under item A

21/22.832 PUBLIC REPRESENTATIONS

All public speakers were invited to speak at the various points during which the discussion was taking place in order to capture all the comments along side those made by the Council.

Public speakers wished to outline the desire to place a 20MPH speed limit in areas of Thaxted, the council was provided with a variety of supporting documentation including petitions dating back to 2016 to help the decision making process easier for the Council.

A resident also spoke in favour of the tenant in connection to the parking in the Bardfield allotment car park, commenting that the car park is empty most of the day and couldn't see this being a problem.

Residents spoke to the attending police officer providing information to him in connection to a variety of crime which is known to be taking place in Thaxted.

21/22.833 REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

21/22.834 REPORTS FROM COUNTY COUNCILLOR ON MATTERS RELATING TO THE PARISH OF THAXTED

The Culvert towards the lane at Armitage farm has yet to be cleared Cllr A Watterbot wishes for this to be raised with the county Cllr.

21/22.835 MINUTES

RESOLVED To APPROVE and sign as a correct record the minutes of the Council meeting held on **22nd June 2021**

21/22.836 COMMUNITY POLICING

Pc Carl Wright extended his gratitude for being able to attend this evening and wanted the Parishioners to know that he was available to listen to their concerns in connection to any criminal activity taking place in Thaxted.

21/22.837 PLANNING

a) UTT/21/1952/FUL

PROPOSAL: Creation of new access (renewal of UTT/17/2216/FUL)

The application is for a new access from a permitted agricultural storage building onto the public highway. Access is currently provided via an existing farm access to the north west. The new access would provide improved access directly to the storage building facilitating the large vehicles entering and leaving the site, particularly post harvest when the site will be used most intensively to take the crop off site. During this time approximately 80 lorries will enter and leave the site. The new access will take some of the load from the existing farm access to the north. There will be no additional vehicle movements generated and no material increase in the character of traffic entering or leaving the public highway.

LOCATION: Land South Of Bolford Street

WITHDRAWN no comment

b) UTT/21/2097/HHF

PROPOSAL: Proposed cart lodge extension.

LOCATION: Jareth Cutlers Green

RESOLVED to Object

On the grounds of Overdevelopment and urbanisation of a rural area.

c) UTT/21/1901/HHF

PROPOSAL: Proposed mobile home in existing garden to be used as annexe.

LOCATION: The Olde Barn Park Street

RESOLVED to OBJECT

Unsympathetic to the area and the design of the barn.

d) UTT/21/2080/LB & UTT/21/2079/HHF

PROPOSAL: Erection of two storey rear extension

LOCATION: Coverts Bardfield End Green

RESOLVED to SUPPORT

e) UTT/21/1982/LB

PROPOSAL: Repaint and renovate the front and side exterior with a change of colour

LOCATION: Recorders 17 Town Street

RESOLVED to OBJECT on the basis that it's a non-traditional colour. The NP makes reference to the sensitivity of the area and the desire to keep the street scene in keeping with traditional colours.

f) UTT/21/2002/HHF

PROPOSAL: Proposed front, side and rear single storey extensions.

LOCATION: The Anchorage Bardfield Road

RESOLVED to SUPPORT

APPEALS

1) APP/C1570/W/20/3266185

Site Address: Land To The East Of Dunmow Road

Description of development: Proposed single storey residential development and associated infrastructure to erect 9 no. bungalows.

Application reference: UTT/19/3165/FUL

Appellant's name: Mr N Tedder

Appeal reference: APP/C1570/W/20/3266185

Appeal start date: 16.06.2021

Thaxted Parish Council intend to make Comments objecting to this appeal

2) APP/C1570/W/20/3250328 BROXFORD

Site Address: Land To The South Of Brick End

Description of development: The change of use of land for the stationing of caravans for residential purposes together with hardstanding and dayroom ancillary to that use and the erection of stables

Application reference: UTT/19/1777/FUL

Appellant's name: Ms Esther Breaker

Appeal reference: APP/C1570/W/20/3250328

Appeal start date: 15.06.2021

Resolved to make no comment

3) APP/C1570/W/20/3259029

Site Address: Amenity Land Bardfield Road

Description of development: Change of use of land to use as a residential caravan site for one gypsy family with two caravans. Erection of utility building and laying of hardstanding

Application reference: UTT/20/0551/FUL

Appellant's name: Mr R Allen

Appeal reference: APP/C1570/W/20/3259029

Appeal start date: 24.06.2021

Thaxted Parish Council intend to make Comments objecting to this appeal

4) APP/C1570/W/20/3265617

Site Address: Land South Of Bardfield Road/East Of Claypits Villas
Bardfield Road

Description of development: Proposed residential development and associated infrastructure to erect 8 no. dwellings.

Application reference: UTT/19/3166/FUL

Appeal reference: APP/C1570/W/20/3265617

Appeal start date: 14.06.2021

Thaxted Parish Council intend to make Comments objecting to this appeal

21/22.838 ROSPA PLAY GROUND INSPECTION

To **NOTE** the councils recent ROSPA Playground inspection and remedial works which are in progress. The lead times on the repair of the button swing is Middle September, this is due to parts shortages and will be completed as soon as they become available.

21/22.839 ALLOTMENT CAR PARKING

To discuss and **CONSIDER for APPROVAL** the private application of a chargeable single car parking space at the Bardfield Road Allotments area. (See letter from allotment holder and email from resident both redacted)

The Clerk also presented a compromise solution with a limited time frame with temporary permission.

RESOLVE To refuse permission and refer this to District Cllr for immediate consideration to the urgent parking. The desire is that UDC should be duty bound to resolve this for the tenant and this council wonders why unsuitable housing with no parking provisions was given to this tenant.

Cllr Howells disagrees with this resolution and wishes to be recorded as such.

21/22.840 PARKING IN THAXTED

To discuss the proposed UDC and pavement parking review and legislation options (estimated for approval in December 2021) and where these might apply in Thaxted. To **APPROVE** that the Clerk may continue to gather relevant facts and arrange meetings with external bodies including local residents surveys (if needed).

Cllr Frater and the Clerk will continue to gather evidence although there is some confusion over the details the clerk has already been provided and what may be coming out from central government.

21/22.841 CHALKY MEADOW/MOSSCOTTS S106

1) To share with the council the compliments received by local residents in connection to the wildflower area.
(See redacted email from resident)

A member of Wild Thaxted has also commented by saying *"It is showing well at the moment. I counted over 100 butterflies, including 15 different species. I also saw 2 juvenile Yellow Wagtails, one of our highly threatened farmland species. Seeing 2 young ones suggests that they have bred nearby."*

RESOLVED To **PROMOTE** the area as a local wildlife site, it would help if The Essex Wildlife trust were actively involved. And to guide Wild Thaxted to consider this as an option.

2) To inform the Council that during the transfer of the land in connection to the S106, that the area allocated as 'Allotments' in the original Schedule, with an amended clause to 'asset for community use' has **NOT** been transferred over in the legal agreement. (see map attached)

RESOLVED to continue to contact UDC in connection to this obvious oversight/error and if needed involve our district Cllr's.

21/22.842 FINANCE

a) **EMR'S & CURRENT ACCOUNTS June 2021**

To **NOTE** the revised EMR's

To **NOTE** Account income and receipts

(See attached report's)

b) **TO REVIEW ON LINE PAYMENT FOR APPROVAL**

RESOLVED to sign and approve the on line payments as detailed

c) **GRANT ALLOCATION 2021-22**

To **NOTE**, The Councils Approved Grant Budget under Section 306 code 4370 has allocated £1000 for grant funding.

RESOLVED To **APPROVE** the councils NEW Grant Application form. (see attached)

21/22.843 UPDATE REGARDING THAXTED DAY CENTRE

To receive any update to current position- None received return to next agenda.

21/22.844 20 MPH ZONE OPTION

To consider asking the Local Highways Panel and our ECC Councillor to investigate the installation of a 20mph zone in Thaxted without excessive signage.

Residents spoke of living at Newbiggin street and Bolford Street with passion.

UNANIMOUSLY RESOLVED to take forward the desire to apply a 20 MPH zone working with our LHP and District and County Cllr.

21/22.845 YELLOW LINE REINSTATEMENT.

RESOLVED To request that ECC Highways and our ECC Councillor formally that the existing dull and missing yellow lines within Thaxted are refreshed as a matter of urgency.

21/22.846 TO CONSIDER INSTALLING CCTV IN PARK STREET CAR PARK

RESOLVED To Authorise Clerk to progress matter and to include future provision for any system at the Windmill.

21/22.847 DATE OF THE NEXT MEETING

The date of the next Council Meeting will be on Thursday **5th August 2021 (if required) at The Guildhall at 7:30pm.**

To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.

21/22.848 POST COVID – STAFFING MATTERS

To discuss and agree actions arising from the confidential report from the Chairman
(Confidential report sent to Councillors under separate email only)

The Council concluded that it was important for the Clerk to be working in the Parish Council office for at least part of the working week.

- i. It was agreed that the Clerk should normally work the equivalent of 2 days in the office each week. One of the days should normally be Friday, with time made available for members of the public to consult the Clerk. The second day to suit the needs of the council.
- ii. It was agreed that the Council would move its regular meeting day to a Tuesday.
- iii. It was agreed that a covid risk assessment should be carried out on the office ASAP.

The Meeting closed at 9.25 pm