

**MINUTES OF THE PARISH COUNCIL MEETING OF THAXTED PARISH COUNCIL HELD ON
THURSDAY 4th April 2019 AT 08:00 PM in the Guildhall**

Present: Councillors: T Frostick (Chairman), A Wattebott, I Stewart, A Frater, A Howells, R Williams. D Morgan.

Also Present:

District Cllr Martin Foley
Dena Ludford Parish Clerk
members of the public 2

19/20.417 APOLOGIES FOR ABSENCE

Cllrs: V Knight, W Brazier, J Miller, J Spencer
District Cllr J Freeman
County Cllr Simon Walsh

19/20.418 ELECTION OF VICE-CHAIRMAN

Cllr Ray Williams proposed Cllr Andrew Frater, seconded by Cllr Alison Howells. Vote to elect Cllr Frater was unanimous.

19/20.419 DISCLOSURE OF INTERESTS

To receive disclosures of pecuniary and non-pecuniary interests in items on the agenda.

19/20.420 PUBLIC SPEAKING TIME

A public speaker wishes to know if a proper cost evaluation will be made in connection to the coach cark. The chairman will address this at the point relevant on the agenda.

At the UDC full Council meeting on Tuesday 9th April, a motion will be debated in support of Uttlesford Libraries at risk from the EEC review. The Vice Chairman to attend on behalf of the Parish Council.

19/20.421 DISTRICT COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED

(Appendix A).

19/20.422 COUNTY COUNCILLOR REPORTS ON MATTERS RELATING TO THE PARISH OF THAXTED

(Appendix B)

The library working group would like the to write to Cllr Walsh and remind him of his comments made during the Annual Parish Assembly.

19/20.423 MINUTES

RESOLVED To **APPROVE** and sign as a correct record the minutes of the Council meeting held on **7th March 2019**

19/20.424 COMMITTEE MINUTES

RESOLVED To **APPROVE** and sign as a correct record the minutes of the Planning committee meeting held on **28th March 2019**.

To **NOTE** the Draft minutes of the Clarence House Garden committee meeting held on **14th March 2019**. (With an amendment made to the persons present during the meeting, removal of Ann Harding).

To **NOTE** the Draft minutes of the Personnel & IT committee meeting held on **28th March 2019**

19/20.425 PLANNING APPLICATIONS

a) To consider and comment on the following planning applications: -

I. UTT/19/0671/FUL

PROPOSAL: Construction of eight apartments and associated landscaping. The relocation of a new build dwelling which has previously been granted planning permission (unit 25) and the relocation of a window within this dwelling.

LOCATION: Former Molecular Products Site Mill End

RESOLVED to **SUPPORT** – to comment that there is a lack of individual outdoor space for each apartment and this would be a considered desire in keeping with the conservation area.

Chairman Signature:

II. UTT/19/0657/LB

PROPOSAL: Crack repairs to front elevation around bay window and corresponding internal repairs to the front bedroom.

LOCATION: 17 Park Street Thaxted

RESOLVED to **SUPPORT**

19/20.426 FINANCE EMR MOVEMENTS PRIOR TO YEAR END

RESOLVED To **APPROVE** the following pre year-end EMR movements

- a. £400 recent cash income from Clarence House Gardens to be placed in EMR 327 – **to Note:** there is an additional £50 which is being kept in cash by Cllr Alison Howells for use in connecting to the Gardens, as identified during the Clarence House Minutes from the 14th March 2019.
- b. £25,248.28 NS&I closure balance be placed in EMR 332 Guildhall
- c. £33,250.00 from EMR 335 Community Sports Facility to return to balance General Reserves
- d. £3,500 in to newly formed EMR for handyperson – **To Note:** this grant covers a three year period

19/20.427 COACH PARK

RESOLVED To **APPROVE** the proposal and fee as detailed by Wilby and Burnett to take project forward up to tender return.

19/20.428 TOILETS

RESOLVED To **APPROVE** the proposals and fee as detailed by Wilby and Burnett to take the project forward up to tender return

Cllr Wattebott wishes to congratulate the chairman for working so hard in connection to the toilet project as toilets are closing in many other areas.

19/20.429 CCTV IN THAXTED

To note a letter from Uttlesford District Council requesting the return of the monies set aside for CCTV in Thaxted following a review of legislation regarding CCTV in general, to receive a verbal report following a meeting with UDC.

The grant held is a capital grant. There may be an opportunity to retain the monies should a suitable case for community use be put forward.

In the new council year there could be a piece of work to form a task group to help monitor crime. The clerk brings to the attention that if CCTV were to be part of this process then we must justify our need yearly. The Chairman notes the clerk's comments.

19/20.430 CAR PARKING

To consider an alternative temporary parking solution during the closure of Newbiggen and Town street.

There doesn't seem to be any alternative that this Council may grant, parishioners are asked to be mindful during this disruption and seek safe alternative parking options where they are able.

19/20.431 CLERKS REPORT.

To **VIEW** the Clerks Report on matters relating to the council.

(Appendix C)

19/20.432 ELECTION DETAILS

as advertised by Uttlesford District Council via:

<https://www.uttlesford.gov.uk/current-elections>

19/20.433 DATE OF THE NEXT MEETING

Agreed to move the finance and assets, Open spaces and Planning meetings from the 11th April due to the road closures within Thaxted, this is now moved to Thursday 25th April 2018 starting with planning at 7:30

19/20.434 The Annual Council meeting will be on Thursday 9th May 2019 at Thaxted Guildhall at 8:00pm.