

MINUTES OF THE OPEN SPACES COMMITTEE of THAXTED PARISH COUNCIL
held in the GUILDHALL on THURSDAY 18th OCTOBER 2018 at 8PM

PRESENT:

Committee Members: Cllr. W.Brazier (Chairman), Cllr. T. Frostick, Cllr. A. Wattebot, Cllr. R. Williams, Cllr. Alison Howells, Cllr. A. Frater

Other Councillors: Cllr. V. Knight, Cllr. J Spencer, Cllr J Miller

Clerk: Dena Ludford and 2 members of the Public:

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DISCLOSURE OF INTERESTS

To receive disclosures of interest in items on the agenda.

3. PUBLIC SPEAKING TIME

A member of the public spoke to say how well received the planters at the coach park are, the children enjoy looking at them.

4. MINUTES

RESOLVED to **APPROVE** and sign as a correct record the minutes of the Open Spaces meeting of the Committee held on 19th April 2018.

5. GROUNDS CONTRACTOR

- I. To receive a verbal update on matters relating to the Grounds Contract.
- II. **RESOLVED** To **AGREE** that the clerk is Authorised to review and add items to the current schedule for implementation for 2019 and beyond.
- III. To **AUTHORISE** the Clerk to proceed to engage with existing contractors to gain revised Quotes for any additional items.

6. BEECH TREE GARDENS

To receive a verbal update from the Vice Chairman in relation to the ongoing works.
To reuse planting from alternative areas as appropriate.

7. WALNUT TREE MEADOW

- I. To thank the current contractor for cutting the grass over a number of years.
- II. To **NOTE** the contractor has withdrawn his future services.
- III. To **AUTHORISE** the clerk to produce a maintenance schedule and to seek approved contractors and quotes

8. ALLOTMENTS

A verbal update was proved from the clerk

9. TUBS

A verbal update from the Vice Chairman was received in connection to the Tubs

10. JUBILEE GRADENS

To receive an update on the current position and use of the garden.

11. MARGARET STREET GARDENS

To **NOTE** the recent repairs to the rear fence and removal of the debris
To approve the removal of any dead trees and bushes within this garden area
To reuse planting from Jubilee gardens in situ as appropriate.
To **AGREE** a programme of works to include ironworks and surrounding boundary areas for maintenance and repairs.
To **AUTHORISE** the clerk to proceed.

12. DOG FOULING

To review and approve additional bins and their location. Suggestions include; Mosscoats at the top of the cycle track and one at the top of Burns Road opposite the footpath on the Sampford Road. And to agree the associated costs with these placements and ongoing emptying in collaboration with Uttlesford District Council.

To **AGREE** to authorise the clerk to proceed.

13. UTTLESFORD SPORT AND RECREATION STRATEGY

To **NOTE** that the Open Spaces Chairman has met with Knight, Kavanagh & Page and to receive a verbal report from the chairman.

14. TREES

To **NOTE** that the Tree Survey has now been undertaken for the sum of £1000 plus VAT.

To receive a verbal update with any ongoing and future tree works as identified by the report.

To **AUTHORISE** the clerk to carry out any urgent work from the report and to schedule in any non-urgent work with any future Approved contractors.

15. RECREATION GROUND

To **AGREE** the required works to the northern hedge on the recreation ground in accordance with good husbandry and in compliance with the new lease agreement. To repair the neighboring fence accordingly.

To arrange clearance of the Ditch & Grid adjacent to Guelphs lane

To arrange to have the hedge adjacent to Rochelle Close recut in accordance with previous works

To **AUTHORISE** the clerk to engage with approved contractors for the completion of these works.

16. DATE OF NEXT MEETING

Thursday 11th April 2019

Dena Ludford, Parish Clerk. 12th October 2018