



THAXTED PARISH COUNCIL

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All members of the Council are summoned to attend the MEETING of the FULL COUNCIL for THAXTED PARISH COUNCIL to be held in The Guildhall on THURSDAY 6th February 2025 at 19:30pm

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Meetings and the public

The agenda may be in two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

General Data Protection Regulations (GDPR) 2018:

For details of the Parish Council's Privacy Notice, please visit our website: <https://thaxted-pc.gov.uk/parish-council/policies-and-procedures/privacy-policy>

Dena Oxley

Clerk & RFO – 31st January 2025

AGEND PART I

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST
3. PUBLIC REPRESENTATIONS
4. REPORTS FROM DISTRICT & COUNTY COUNCILLORS
5. MEETING SCHEDULE 2025-2026

To approve the proposed schedule of Full Council and Committee meetings for 2025-2026

6. ESSEX AIR QUALITY STRATEGY

To consider the Essex Air Quality Strategy public consultation and formulate the Council's response

7. PCSO FUNDING OPPORTUNITY

To consider the expression of interest in Essex Police joint funding initiative for a dedicated PCSO (Response required by 14th February 2025)

8. VERIFICATION OF MINUTES

Variation of the approval of all minutes. To approve all minutes under full council with the chair of the committee present.

To Approve The full Council minutes held on the 9th January as a true and accurate record of the meeting.

To Approve The finance committee minutes held on the 9th January as a true and accurate record of the meeting.

To Approve The Extraordinary Finance Committee minutes held on the 31th January as a true and accurate record of the meeting.

9. PLANNING MATTERS

To consider any new planning applications received.

- a) UTT/25/0103/FUL PROPOSAL: Demolition of existing hay barn and erection of 1no. new self build/custom build agricultural dwelling with ground fixed Solar Array to south of farm office revision to that approved under UTT/23/0928/FUL.
LOCATION: Lodge Farm Bardfield End Green
- b) UTT/25/0103/FUL PROPOSAL: Demolition of existing hay barn and erection of 1no. new self-build/custom build agricultural dwelling with ground fixed Solar Array to south of farm office – revision to that approved under UTT/23/0928/FUL.
LOCATION: Lodge Farm Bardfield End Green
- c) UTT/25/0156/FUL PROPOSAL: Section 73A Retrospective application for permanent siting of a mobile takeaway hot food vending trailer
LOCATION: Saracens Filling Station Mill End

10. THIS COUNCIL'S 4-YEAR PLAN

- a) To receive any additions to the current plan and to receive updates on progress.
- b) To receive updates on approved actions for 2025
- c) To consider and approve the proposed staged refurbishment works for the pavilion, as detailed in the supplied quotation (Quote 1), and authorise the Clerk to proceed with implementation.
- d) To consider and approve the quotation for the installation of solar panels (Solar Quote 2) at the Community Building, as per the specified proposal, and authorise implementation within the stated timeframe.

11. NEIGHBOURHOOD PLAN

To receive a verbal update on matters connected to the Neighbourhood Plan

12. CHG WALL REPAIRS

To receive an update in connection CHG wall from Cllr Frostick

13. GROUNDS MAINTENANCE OPERATIVE

To consider the proposal for employing a part-time Grounds Maintenance Operative (4 hours per week)

14. FINANCIAL MATTERS

a) To review and sign on-line payments as per the report for January 2025

b) To confirm the Precept has been requested

15. TRANSPORT MATTERS

To receive a verbal update from Cllr Wattebot regarding the Love Your Bus application

16. COMMUNITY EVENTS

a) To receive an update on VE Day 80th Anniversary celebrations for May 2025

b) To consider the Morris Dancers' application for road closure on Friday 31st May 2025 (17:25 - 22:30)

c) To note the successful National Lottery Heritage Fund grant of £1.5m for Thaxted Windmill

d) To consider enhanced security measures at the Windmill following recent incidents

17. WINDMILL

To consider a deed of variation to the lease

18. CHAIRMAN'S REPORT

a) To receive a verbal update on matters relating to the duties of the Chairman

19. CLERKS REPORT

To receive a report on matters connected with the duties of the clerk RFO & staff.

20. CUSTODIANS REPORT

To receive a report on matters connected to the Guildhall and Town

AGEND PART II

EXCLUSION OF PRESS AND PUBLIC

To resolve that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

21. To consider matters relating to potential land acquisition and ownership arrangements

22. DATE AND TIME OF NEXT MEETING

The Next meeting of the Full Council shall be 6th March 2025 at 19:30