



THAXTED PARISH COUNCIL

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AGENDA OF THE Open Spaces & Assets Joint COMMITTEE MEETING TO BE HELD ON Friday
21st February 2025 at 15:00 in the Guildhall

Committee Membership Open Spaces: Chairman: Cllr J Perkins Vice Chairman: Cllr R Silver
Members: Cllr T Frostick Cllr A Wattebot Cllr T Egan

Committee Membership Assets: Chairman: Cllr T Frostick Vice Chairman: Cllr R Silver
Members: Cllr J Perkins Cllr R Williams

All other Councillors are welcome to attend this meeting but will not be formal members of the committee and will not receive any voting rights. Non-Committee members will not be able to participate in or remain present for any discussions held under Part 2, Confidential Matters.

Meetings and the public The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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Dena Oxley

Clerk & RFO – 14th February 2025

- 1. Apologies for absence for Both Committees**
- 2. Disclosure of Interests Both committees**
- 3. Public speaking time Both committees**
- 4. Minutes**

To approve and sign as a correct record of proceedings the minutes of the Assets & Open Spaces Joint Committee meeting of 20th September 2024

OPEN SPACES AGENDA

5. MOSSCOTS MEADOW

- a) To receive update on implementation of Best Practice guidelines
- b) To discuss S106 land transfer status and future steps and actions

6. WALNUT TREE MEADOW

To approve ongoing costs and consider operating the break clause within the lease

7. ALLOTMENT UPDATE

To receive general update on allotment matters

8. OPEN SPACES MAINTENANCE

To review contractor schedules and arrangements for 2025/26

CHAIRMAN TO HAND TO ASSETS CHAIR FOR THE REMAINDER OF THE MEETING

ASSETS AGENDA

9. CAR PARKS

- a) To discuss any additional findings from the working group
- b) To consider a re-review of the proposed town-wide survey
- c) To consider the appetite for a Solar Array canopy at Margaret street
- d) EV charging points – to approve locations pending grant

10.COMMUNITY HALL (Was Pavilion)

- a) To receive an update on the planned works
- b) To receive update on office space refurbishment progress

11.Defibrillator To receive report on current health status

12.To receive an update on matters relating to CHG wall

13.Phone Box to consider adoption of the existing phone box

14.Items for next agenda (not for resolution)

15.Date of next meeting

CHAIRMAN TO CLOSE THE MEETING