



# THAXTED PARISH COUNCIL

Community Information Centre  
7, Town Street, Thaxted,  
Dunmow, Essex, CM6 2LD  
Tel: 01371 831952

Mobile: 07938587867

email: [clerk@thaxted-pc.gov.uk](mailto:clerk@thaxted-pc.gov.uk)  
email: [assistantclerk@thaxted-pc.gov.uk](mailto:assistantclerk@thaxted-pc.gov.uk)  
web: [www.thaxted-pc.gov.uk](http://www.thaxted-pc.gov.uk)

All members of the Council are summoned to attend the FULL COUNCIL meeting of THAXTED PARISH COUNCIL to be held in The Guildhall on THURSDAY 9th January 2025 following on from the proceeding meeting for the transaction of business as set out below.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

## AGENDA

### Meetings and the public

The agenda may be in two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

### General Data Protection Regulations (GDPR) 2018:

For details of the Parish Council's Privacy Notice, please visit our website: <https://thaxted-pc.gov.uk/parish-council/policies-and-procedures/privacy-policy>

Dena Oxley

Clerk & RFO – 24<sup>th</sup> December 2024

## AGENDA

1	APOLOGIES FOR ABSENCE
2	DECLARATIONS OF INTEREST
3	PUBLIC REPRESENTATIONS
4	REPORTS FROM DISTRICT & COUNTY COUNCILLORS
5	<b>VERIFICATION OF MINUTES</b> <i>Variation of the approval of all minutes. To approve all minutes under full council with the chair of the committee present.</i> To <b>Approve</b> The full Council minutes held on the 5 <sup>th</sup> December as a true and accurate record of the meeting.
6	<b>PLANNING MATTERS</b> UTT/24/3172/LB & UTT/24/3171/FUL PROPOSAL: Proposed general renovation including, re-rendering to the external walls, re plastering internally, new insulation to all external walls, roof and attic voids, replacement external doors and windows with 'slimlite' double glazed timber windows, secondary glazing throughout, brickwork repairs to all existing chimney stacks and new mechanical

	<p>ventilation to the kitchens and shower rooms. LOCATION: 1-3 Almshouses Bolford Street</p> <p>UTT/24/3038/LB      PROPOSAL: Replacement of front window LOCATION: 10 Stoney Lane Thaxted</p> <p>To VIEW the Land east of Wedow Road, Thaxted - planning submission – from Countryside</p>
7	<p><b>THIS COUNCIL'S 4-YEAR PLAN</b></p> <p>a) To receive any additions to the current plan and to receive updates on progress. b) To approve actions for 2025</p>
8	<p><b>NEIGHBOURHOOD PLAN</b></p> <p>To receive a verbal update on matters connected to the Neighbourhood Plan</p>
9	<p><b>COMMITTEE MEMBERSHIP</b></p> <p>To Note that Cllr Frostick has resigned from the Planning Committee To consider nominations for 1 new member of the Planning Committee To consider nominations for Chairman of the Planning Committee</p>
10	<p><b>CHG WALL REPAIRS</b></p> <p>To receive an update in connection CHG wall from Cllr Frostick</p>
11	<p><b>FINANCIAL MATTERS</b></p> <p>a) To <b>review</b> and <b>sign</b> on-line payments as per the report for <b>December 2024</b> <b>BUDGET 2024-25 to APPROVE the recommendations from the Finance committee</b></p> <p>a) To Approve the full budget for 2024-2025. b) To Approve the Precept request form be made and sent as follows</p> <p>To Approve the RECOMMENDATION that the precept to be levied on parishioners in 2025-2026 is set at £152,482.00 This will result in a Band D property paying £101.05 per annum, an increase of £4.90 when compared to the 2024/2025 year.</p>
12	<p><b>CHAIRMAN'S REPORT</b></p> <p>a) To receive a verbal update on matters relating to the duties of the Chairman</p>
13	<p><b>CLERKS REPORT</b></p> <p>To receive a report on matters connected with the duties of the clerk RFO &amp; staff.</p>
14	<p><b>CUSTODIANS REPORT</b></p> <p>To receive a report on matters connected to the Guildhall and Town</p>
15	<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The Next meeting of the Full Council shall be 9<sup>th</sup> February 2025 at 19:30</p>