



# THAXTED PARISH COUNCIL

The Community Hall  
Newbiggen Street  
Thaxted  
Dunmow  
CM6 2QT  
Tel: 01371 831952.

email: [clerk@thaxted.co.uk](mailto:clerk@thaxted.co.uk)  
web: [www.thaxted.co.uk](http://www.thaxted.co.uk)

## AGENDA

All Committee Members are summoned to attend the **Finance Committee Meeting** of THAXTED PARISH COUNCIL to be held in **The Community Hall** on **Friday 18th July 2025** at **4:30pm**

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

### Meetings and the public

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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*Dena Oxley*

Clerk & RFO

11th July 2025

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1. APOLOGIES FOR ABSENCE
  2. DECLARATIONS OF INTEREST
  3. PUBLIC REPRESENTATION
  4. MINUTES

To approve the minutes of the Finance Committee Meeting held on 20th June 2025

5. BANK RECONCILIATION

To note the bank reconciliations for April, May & June 2025

## **6. BUDGET REVIEW**

6.1 To view and consider the budget review for Q1

6.2 To receive the current EMR report Q1

6.3 To receive list of Full receipts and payments for Q1

## **7 NEIGHBOURHOOD PLAN EXPENDITURE**

To consider the budget for NP expenditure for Liz Lakes report total £5,000

## **8 ASSETS BUDGET EXPENDITURE**

To consider the assets budget for expenditure for height barrier total £1,620

## **9 UPDATED Finance TERMS OF REFERENCE**

To approve the new terms of reference following on from the inclusion of the management of the allotment finances

## **10 Charity Commission annual return**

to Note the completed annual return for the recreation ground charity 301411 for 2024 and move to present to the Full Council under The Recreation Ground annual accounts.

## **11 RISK MANAGEMENT**

To receive and approve the latest risk management schedule for approval

## **12 DATE AND TIME OF NEXT MEETING**

The next meeting of the Finance Committee will be on the 3<sup>rd</sup> October 2025 in the Community Hall