

Thaxteo parish council

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Councillors are summoned to attend a meeting of the **FINANCE & ESTABLISHMENT COMMITTEE** to be held in the Guildhall on the 9th August 2022 following on from the Assets & Services meeting for the transaction of business as set out below.

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

AGENDA

Committee Membership: Chairman: Cllr Frostick

Vice Chairman: Cllr R Williams

Members

Cllr. A. Howells Cllr. J. Perkins

Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports, background papers and minutes can be viewed on the Council's website www.thaxted.co.uk.

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting, but it may be useful if you notify your intention to speak either in advance of, or at the meeting by emailing: clerk@thaxted.co.uk. If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time clearly by raising your hand. Your assistance is greatly appreciated in this coordinated approach.

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. DISCLOSURE OF INTERESTS

To receive disclosures of pecuniary and non-pecuniary interests in items on the agenda

3. PUBLIC SPEAKING TIME

For the public or press to ask questions of the Council on matters relating to the agenda.

4. MINUTES

To **APPROVE** and sign as a correct record of proceedings the minutes of the meeting of 23rd November 2021.

5. GRANTS

- 1. CraftAbility request A grant of £150 for Transport costs.
- 2. To Note requested Grant Payment of URC grant and TPCC Grant as approved in the 2022-2023 budget

6. FINANCES

- a) To note the Annual Full accounts to date
- b) To note the current EMR balance sheet
- c) To view the current council balance sheet

7. ASSET REGISTER

To **NOTE** the asset register and consider integration of this digitally with an existing software provider in a rolled-out approach throughout 2022/23.

8. FINANCIAL REGULATION

- a) To re-adopt the latest Financial Regulations
- b) To **NOTE** LTN 87 and apply the necessary legislative changes to all Decision making

9. INSURANCE

To exercise future control over the insurance of its property and liabilities, specifically the costs associated with our insurance policy.

10. POLICY REVIEWS.

To review and are-approve the Community Engagement Policy To review and re-approve the Media Policy

11. FINANCIAL RISK MANAGEMENT

To **REVIEW** & **APPROVE** the Councils financial risk management strategies remain in line with proper practise

12. CHAIRMAN'S ALLOWANCE

To **APPROVE** the payment of the Chairman's allowance.

13. DATE OF NEXT MEETING

The next meeting will be on TUESDAY or FRIDAY TBA.

To resolve that under the Public Bodies (Administration to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the Public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government act 1972.

14. STAFF SALARY ANNUAL REVIEW

- I. To **CONSIDER** and the Clerks New Flexible working request
- II. To **CONSIDER** re-Drafting job roles to ensure they are accurate for current employees.

