



THAXTED PARISH COUNCIL

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SUMMONS TO ATTEND MEETING

To: All Members of Thaxted Parish Council

You are hereby summoned to attend a meeting of **Thaxted Parish Council** to be held on **Thursday, 26th June 2025 at 7:30 PM** at the **Guildhall, Thaxted** for the purpose of transacting the business set out in the agenda below.

Meetings and the public

The agenda may be in two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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<https://www.thaxted.co.uk/index.php/council/parish-council/policies/data-protection-policy/viewdocument/156>

Amanda Collins

Assistant Clerk – 10th June 2025

Signed: *Amanda Collins*

Date: 4th June 2025

Proper Officer

AGENDA FOR FULL COUNCIL MEETING

1. APOLOGIES FOR ABSENCE

2. DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interests or other interests in items on the agenda

3. PUBLIC PARTICIPATION

Period for public questions and comments (maximum 10 minutes)

4. APPROVAL OF MINUTES

To approve the minutes of the previous Full Council meeting as a true and accurate record

5. AGAR AND AUDIT

To approve the internal audit and AGAR.

To receive a verbal update on recent VE Day events and consider any learnings for future commemorative events

14. WINDMILL DRONE USAGE POLICY

To consider a request from the Windmill Committee regarding the formation of a clear policy on drone usage in the vicinity of the Windmill building (listed asset and public area)

15. COMMUNITY LAND TRUST (CLT)

To confirm that the amendment to the head lease has now been signed

16. CLERK'S REPORT

To receive the Clerk's report

17. ITEMS FOR FUTURE CONSIDERATION

Items to be considered for future agendas

18. DATE AND TIME OF NEXT MEETING

To confirm the date and time of the next Full Council meeting

19. EXCLUSION OF PRESS AND PUBLIC

To resolve that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of confidential information as defined in Section 1(3) of the Act.

PART II - CONFIDENTIAL ITEMS

20. LAND AT WALNUT TREE MEADOW

Update on matters relating to land at Walnut Tree Meadow

21. CLARANCE HOUSE GARDENS

Update on matters relating to tender for Clarence House Garden wall.
