



THAXTED PARISH COUNCIL

Thaxted Community Hall
Recreation Ground,
Newbiggen Street,
Thaxted, Dunmow, Essex,
CM6 2LD

Tel: 01371 831952

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To: All Members of Thaxted Parish Council

You are hereby summoned to attend a meeting of Thaxted Parish Council to be held on Thursday, 10th July 2025 at 7:30 PM at the Guildhall, Thaxted for the purpose of transacting the business set out in the agenda below.

Meetings and the public

The agenda may be in two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

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<https://www.thaxted.co.uk/index.php/council/parish-council/policies/data-protection-policy/viewdocument/156>

Clerk & RFO – 4th July 2025

Signed: *Dena Oxley*

Date: 4th July 2025

Clerk & RFO

AGENDA FOR FULL COUNCIL MEETING

1. APOLOGIES FOR ABSENCE
2. DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interests or other interests in items on the agenda

3. PUBLIC PARTICIPATION

Period for public questions and comments (maximum 10 minutes)

4. APPROVAL OF MINUTES

To approve the minutes of the previous Full Council meeting as a true and accurate record

5. CHAIRMANS REPORT

To receive an update from the Chairman

6. DISTRICT COUNCILLOR'S REPORT

To receive a report from the District Councillor

7. COUNTY COUNCILLOR'S REPORT

To receive a report from the County Councillor

8. THE GUILDHALL CUSTODIAN'S REPORT

To receive an update from the Custodian

9. FINANCE MATTERS

9.1 To consider and approve the completion of a grant application for a community bleed kit from Stansted Airport Community Grant Fund

9.2 To receive the Full Council Finance Report

9.3 To approve all payments as presented

9.4 To approve the allotments to sit within the Finance Committee with delegated powers to the RFO

10. PLANNING MATTERS

To consider current planning applications and updates

10.1 UTT/25/1635/FUL - Proposed barn conversion to form 1 no. Dwelling.

LOCATION: Poultry Building Woodhams Farm Cutlers Green Lane Thaxted CM6 2RH.

11. NEIGHBOURHOOD PLAN

To receive an update on Neighbourhood Plan.

12. ESSEX COUNTY FIRE & RESCUE

To consider Essex County Fire and Rescue's offer of painting the vintage firetruck that they have on loan from TPC.

13. MARGARET STREET & RECREATION GROUND TOILETS

12.1 To receive a verbal report from the Clerk in relation to the existing state of Margaret Street toilets.

12.2 To consider all quotes received and receive Council's approval for ongoing tender.

14. PARISH TRANSPORT UPDATE

To receive an update from Cllr Wattebot.

15. THE THAXTED SOCIETY

The Thaxted Society has asked for Thaxted Parish Council's official position regarding the unitary proposal.

16. HEIGHT BARRIER

15.1 To consider and resolve the installation of the height barrier at the Recreation Ground.

15.2 To approve passing £25 fee charge for removing the concrete block at the Recreation Ground.

16. UPDATE FROM COUNCILLOR MEETING

To receive an update from Cllr Perkins and Cllr Egan.

17. CHAIR & VICE CHAIR

To ratify the recent changes in Chair and Vice Chair on the Open Spaces Committee.

18. CLERK'S REPORT

To receive the Clerk's report

19. ITEMS FOR FUTURE CONSIDERATION

Items to be considered for future agendas

20. DATE AND TIME OF NEXT MEETING

To confirm the date and time of the next Full Council meeting

21. EXCLUSION OF PRESS AND PUBLIC

To resolve that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of confidential information as defined in Section 1(3) of the Act.

PART II - CONFIDENTIAL ITEMS

21.PURCHASE OF LAND AT WALNUT TREE MEADOW

Update on matters relating to land at Walnut Tree Meadow.

22.THE GUILDHALL

To consider which direction in which to progress with The Guildhall.

23.SALT BAG PARTNERSHIP

To consider collaborating with Essex County Council in the Salt Bag Partnership Scheme.

24.CLARANCE HOUSE GARDENS

Update on matters relating to tender for Clarence House Garden wall.
