



THAXTED PARISH COUNCIL

Community Information Centre
7, Town Street, Thaxted,
Dunmow, Essex, CM6 2LD
Tel: 01371 831952

email: clerk@thaxted-pc.gov.co.uk
email: assistantclerk@thaxted-pc.gov.co.uk
web: www.thaxted-pc.gov.co.uk

All members of the Council are summoned to attend the MEETING of the FULL COUNCIL for THAXTED PARISH COUNCIL to be held in The Guildhall on THURSDAY 10th April 2025 at 19:30pm

THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

Meetings and the public The agenda may be in two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

General Data Protection Regulations (GDPR) 2018: For details of the Parish Council's Privacy Notice, please visit our website: <https://thaxted-pc.gov.uk/parish-council/policies-and-procedures/privacy-policy>

Dena Oxley

Dena Oxley Clerk & RFO – 4th April 2025

AGENDA

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive any Disclosable Pecuniary Interests, Other Pecuniary Interests, or Non-Pecuniary Interests relating to items on the agenda.

3. Public Participation Session

There will be 15 minutes available for public participation. Members of the public may speak for a maximum of 3 minutes each.

4. Minutes

To approve the minutes of the Full Council Meeting held on 6th March 2025.

5. County and District Councillors' Reports

To receive reports from the County and District Councillors.

6. Reports

a) Clerk's Report: To receive the Clerk's Report on matters arising from the last meeting not otherwise on the agenda.

b) Guildhall Report: To receive an update on Guildhall matters.

c) Chairman's Report: To receive a report from the Chairman.

7. Finance

a) To approve the payments list.

b) To note the bank reconciliation and financial reports.

c) To receive the certificate of competent advice from HR Solutions.

8. Planning Matters

a. UTT/25/0856/HHF

PROPOSAL: Proposed two storey rear extension and alterations

LOCATION: 1 Magdalen Green Thaxted

b. UTT/25/0781/HHF

PROPOSAL: new front entrance porch, first floor dormer and loft conversion, fenestration and material changes. PV panels to front aspect with changes to chimney stack/flu and internal remodelling.

LOCATION: South View Bardfield Road

c. UTT/25/0696/HHF

PROPOSAL: Construction of garage and workshop with guest accommodation above

LOCATION: Monk Street Farm Monk Street

9. Recreation Ground Bollards

To discuss and approve the installation of bollards at the Recreation Ground for security purposes.

10. Flag Pole at Beech Tree Gardens

a) To consider the installation of a flag pole at Beech Tree Gardens.

b) To approve the order of a St. George's Flag.

11. VE Day Update

To receive an update on the VE Day commemorations and approve any related expenditure.

12. Phone Box Consultation

To discuss the consultation regarding the removal of a phone box and the possibility of its adoption by the Parish Council, following discussions at the Open Spaces and Assets Committee meeting.

13. Neighbourhood Plan Update

To receive an update on the progress of the Neighbourhood Plan.

14. Date of Next Meeting

To confirm the date of the next meeting.

15. Confidential Items

To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded during the consideration of the following items due to their confidential nature.

a) To receive an update in connection to the purchase of Walnut Tree Meadow.