



# THAXTED PARISH COUNCIL

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All members of the Council are summoned to attend the COUNCIL meeting of THAXTED PARISH COUNCIL to be held in GUILDHALL and via the digital platform ZOOM on TUESDAY 8<sup>th</sup> February 2022 AT 7:30PM for the transaction of business as set out below.

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THE PRESS AND PUBLIC ARE CORDIALLY INVITED TO ATTEND

## AGENDA

### Meetings and the Public

Members of the public and press are welcome to attend any of the Council's Full Council or Committee meetings and listen to the debate. All agendas, reports, background papers and minutes can be viewed on the Council's website [www.thaxted.co.uk](http://www.thaxted.co.uk). This meeting shall also be available for public to attend via the digital platform zoom.

The agenda may be split into two parts. Most of the business will be dealt with in Part I which is open to the public. Part II (if applicable) includes items which may be discussed in the absence of the press or public, as they deal with information which is personal or sensitive for some other reason. The press and public will be asked to leave the meeting before Part II items are discussed.

Members of the public are permitted to ask questions at any of these meetings, with each meeting including an agenda item for questions from the public. Members of the public are not required to register in advance of the meeting, but it may be useful if you notify your intention to speak either in advance of, or at the meeting by emailing: [clerk@thaxted.co.uk](mailto:clerk@thaxted.co.uk). If you wish to register at the meeting, please indicate your desire to speak at the allocated Public Speaking Time clearly by raising your hand. Your assistance is greatly appreciated in this coordinated approach.

### Join Zoom Meeting

<https://us06web.zoom.us/j/84358937817?pwd=eVU2Sy92VTdkRjNCY1g1UkV5MGFhQT09>

Meeting ID: 843 5893 7817

Passcode: 588512

**21/22.955** APOLOGIES FOR ABSENCE

To receive apologies for absence

**21/22.956** DECLARATION OF INTERESTS

To receive declarations of interest in items on the agenda

**21/22.957** PUBLIC REPRESENTATIONS

To receive public representations from residents of Thaxted for matters relating to the agenda for a period not exceeding ten minutes.

**21/22.958** SGT BAILEY ESSEX POLICE

To receive comments or questions to Sgt Bailey on matters connected to the Essex Police service.

**21/22.959** REPORTS FROM DISTRICT COUNCILLORS ON MATTERS RELATING TO THE PARISH OF THAXTED

**21/22.960** REPORTS FROM COUNTY COUNCILLOR ON MATTERS RELATING TO THE PARISH OF THAXTED

**21/22.961** MINUTES

To **APPROVE** and sign as a correct record the minutes of the Council meeting held on **14<sup>th</sup> DECEMBER 2021**

**21/22.962 PLANNING**

1. UTT/22/0162/HHF  
PROPOSAL: Proposed single storey rear extension, change of use from garden room/store to ancillary accommodation, re-roof and new fenestration to proposed ancillary accommodation  
LOCATION: Cloisters Folly Mill Lane
2. UTT/22/0217/LB  
PROPOSAL: Proposed replacement single glazed timber painted window to south elevation. Proposed replacement timber painted door to south elevation  
LOCATION: Holly Oak Farm Bardfield End Green
3. UTT/22/0247/HHF & UTT/22/0248/LB  
PROPOSAL: Single storey rear extension  
LOCATION: Cutlers Cottage Orange Street
4. UTT/22/0190/HHF  
PROPOSAL: Section 73A retrospective application for the extension of existing garage.  
LOCATION: Prouds Cottage Walden Road
5. UTT/22/0160/HHF  
PROPOSAL: Proposed vehicular access and on plot parking  
LOCATION: 6 Bardfield End Villas Bardfield Road
6. UTT/22/0271/HHF  
PROPOSAL: Proposed demolition of conservatory and erection of single storey garden room extension (listed building consent UTT/20/2720/LB approved at appeal ref APP/C1570/Y/21/3270814).  
LOCATION: Freemans Farm Bardfield Road

**21/22.955 LOCAL PLAN UPDATE**

To receive a verbal update from Chairman of Local Plan Group

**21/22.956 HIGHWAYS BYWAY NOTICE**

To **CONSIDER** the Councils response to the following order:

To revoke the Seasonal Prohibition of Driving 1 November to 31 March, on the following length of Byways, Delfits Lane in the District of Uttlesford. To revoke the Seasonal Prohibition of Driving 1 November to 31 March, on the following length of Byways, Delfits Lane in the District of Uttlesford  
Please **NOTE**: The deadline for objections is **11th February**.

**21/22.957 THAXTED GREEN CHARTER**

To receive an update from the Clerk and Cllr Howells following the Climate Crisis Conference and to **CONSIDER** what Thaxted may wish to pursue as part of the Thaxted Green Charter

**21/22.958 OPEN SPACES VERGE TRIAL**

To **CONSIDER** leaving one verge uncut as part of our green charter schedule and to adjust the Grounds Maintenance schedule to include this for year **2022/23**.

**21/22.959 HEALTH & SAFETY**

- 1) To **NOTE** the latest compliance survey & the **GOLD** certificate of achievement attained by this Council
- 2) To **NOTE** the latest Competent Advice Certificate
- 3) To **RECEIVE & SIGN** the latest **ENVIRONMENTAL POLICY STATEMENT**
- 4) To **SIGN PART 1 STATEMENT OF INTENT**
- 5) To **RECEIVE** Part 2 & 3 **COUNCIL ORGANISATION AND RESPONSIBILITIES & GENERAL ARRANGEMENTS**

**21/22.960 COMMUNITY SPECIAL CONSTABLES**

To receive a verbal update from the Clerk in connection to the recruitment process.

**21/22.961 GUILDHALL VOLUNTEERING**

To seek and agree individual commitments from this council on volunteering dates for the upcoming Guildhall Open season.

**21/22.962 MEETING DATES**

To **CONSIDER** the draft upcoming meeting dates for the Council and its Committees

**21/22.963 CLT UPDATE & LAND ENCROACHMENT UPDATE**

- a) To receive a verbal update from the Chairman in connection to a land encroachment matter affecting the Parish Councils boundaries at the site affronting Levitts farmhouse along the Bardfield road.
- b) To **NOTE** the Parish Council were unsuccessful in their bid to purchase community land along the Bardfield road.
- c) To re - **APPROVE** the lease of the land to the **TCLT** for a period of time to support the long-term considerations for this project.

**21/22.964 PARKING IN THAXTED**

- a) To receive a report from the Parking working group.
- b) To **REVIEW** and **CONSIDER** the letter to be sent to all Newbiggen Street residents re pavement parking.

**21/22.965 QUEENS PLATINUM JUBILEE**

To receive an update from the Jubilee working group

**21/22.966 ALLOTMENT PARKING UPDATE**

To receive an update from the Clerk and Chairman in connection to matters arising from this item previous reviewed and resolved by this council on the 13<sup>th</sup> July 2021. (minute ref 20/22.839)

**21/22.967 FINANCE**

**a) EMR'S & CURRENT ACCOUNTS November 2021**

To **NOTE** Account income and receipts  
(See attached report's)

**b) TO REVIEW ON LINE PAYMENT FOR APPROVAL**

to sign and approve the on line payments as detailed (December 2021 & January 2022)

**21/22.968 UPDATE REGARDING THAXTED DAY CENTRE**

To receive any update to current position.

**21/22.969 Date of NEXT MEETING**

**TUESDAY 8<sup>th</sup> March 2022 at The Guildhall at 7:30pm.**